

March 5, 2014
Wednesday, 7:00 p.m.
MINUTES

Chairman John P. Sivick called the meeting to order at 7:00 p.m. Also present were Richard C. Vollmer, Vice Chairman and Robert H. Rohner, Jr., Supervisor and Secretary/Treasurer. Robert F. Bernathy, Township Solicitor and Donna Alker, Township Engineer was not present.

PUBLIC COMMENTS:

A comment was received regarding the community park and if fees will be charged in the future.

APPROVE THE MINUTES OF FEBRUARY 19, 2014:

Motion made by Mr. Sivick and second of Mr. Vollmer to approve the minutes of February 19, 2014 as presented. Unanimous.

APPROVE THE MINUTES OF FEBRUARY 28, 2014:

Motion made by Mr. Sivick and second of Mr. Vollmer to approve the minutes of February 28, 2014 as presented. Unanimous.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Sivick and second of Mr. Vollmer to authorize the payment of the bills in List #1, List #2 and the transfers as presented. Unanimous.

OLD BUSINESS:

None.

NEW BUSINESS:

1. **REQUEST OF GREATER SHILOH CHURCH-NORTH CAMPUS THE USE OF THE COMMUNITY PARK ON SATURDAY, JUNE 21ST FROM 9:00 A.M. TO 5:00 P.M.:**

Motion made by Mr. Rohner and second of Mr. Vollmer to approve this request. Unanimous.

2. **REQUEST OF MOUNTAIN STREAM BAPTIST CHURCH THE USE OF THE COMMUNITY PARK ON SATURDAY, JULY 12TH FROM 10:00 A.M. TO 6:00 P.M.:**

Motion made by Mr. Rohner and second of Mr. Vollmer to approve this request. Unanimous.

MISCELLANEOUS:

1. Electronic Drop Off Day will be Saturday, April 26th from 10:00 a.m. to 3:00 p.m. at the municipal building.

2. Spring Clean Up Days will be May 1st, 7:00 a.m. to 6:00 p.m., May 2nd, 7:00 a.m. to 6:00 p.m. and May 3rd, 7:00 a.m. to 2:00 p.m.

ROADMASTER/PUBLIC WORKS DIRECTOR:

No recent storms, which is a good thing.

The engineers for the SR 2001 upgrade project are conducting core borings near Pheasant Run. The results have not been released as of this date. A June bid date is possible.

The township has been receiving road salt deliveries. The supervisors notified the supplier and informed them that if deliveries were not made, then the supervisors would invoke the Performance Bond.

The crew has been filling potholes throughout the township.

The crew has been pushing back the snow piles at the intersections throughout the township.

Snow has been pushed backed on the roads located within Sunset Acres and Arne Road. This was done for safety reasons.

Tree cutting on Creek Road.

Litter pickup throughout the township.

ADJOURNMENT:

There being no further business, meeting adjourned at 7:08 p.m. by the motion of Mr. Sivick and second of Mr. Vollmer. Unanimous.

**March 19, 2014
Wednesday, 7:00 p.m.
MINUTES**

Chairman John P. Sivick called the meeting to order at 7:00 p.m. Also present were Richard C. Vollmer, Vice Chairman; Robert H. Rohner, Jr., Supervisor and Secretary/Treasurer; Robert F. Bernathy, Esq., Township Solicitor and Donna Alker, Township Engineer.

PUBLIC COMMENTS:

A comment was received regarding a recent newspaper article.

A comment was received regarding the SR 2001 upgrade project.

APPROVE THE MINUTES OF MARCH 5, 2014:

Motion made by Mr. Rohner and second of Mr. Vollmer to approve the minutes of March 5, 2014 as presented. Unanimous.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Rohner and second of Mr. Vollmer to authorize the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED FEBRUARY 28, 2014:

Motion made by Mr. Rohner and second of Mr. Vollmer to accept the financial statements; all funds, for the month ended February 28, 2014 as presented. Unanimous.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. MONT LAWN CAMP – LAND DEVELOPMENT PLAN:

A new cabin will be constructed following the demolition of an old cabin and two other buildings not being used. The owner has enough funds to construct the cabin, but there are no funds to upgrade the sewage system at this time. There will be a restriction on the number of bunks allowed in the cabin. The system allows for 46 bunks in one cabin, 46 in another and 47 is allowed in the remaining cabin.

The owner will submit to the township a yearly affidavit acknowledging the restriction of bunks as it relates to the sewage capacity. If the owner goes over the allowed capacity, then daily fines will be imposed. Spot inspections will be done the township's zoning and sewage enforcement officers. This will be a condition for approval.

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The township's planning commission and the Pike County Planning Commission recommend approval. The Pike County Conservation District has also approved the plan.

Motion made by Mr. Vollmer and second of Mr. Rohner to approve the Mont Lawn Camp Land Development Plan with the condition that the number of bunks is limited to the sewage capacity. A yearly affidavit shall be issued to township, and that spot inspections will be done by the township's zoning and sewage enforcement officers. Unanimous.

The owner also requests a waiver from the Subdivision and Land Development Ordinance.

The request is to not provide profiles for water and sewer. The contractor will make sure that the pressure lines are at the proper depth. The township's planning commission recommends granting this waiver.

Motion made by Mr. Vollmer and second of Mr. Rohner to grant the waiver that the owner does not have to provide the profiles for water and sewer, and that the contractor will make sure that the pressure lines are at the proper depth. Unanimous.

2. MOTION TO PASS RESOLUTION NO. 292 – DCNR GRANT APPLICATION, PHASE II CONSTRUCTION OF LEHMAN PARK BALL FIELD:

The Resolution is a part of these minutes on file.

Motion made by Mr. Rohner and second of Mr. Vollmer to pass Resolution No. 292 authorizing the supervisors to submit a DCNR grant application. Unanimous.

3. CONTACT PIKE COUNTY DISTRICT ATTORNEY RAY TONKIN TO SEE IF A MED RETURN DRUG COLLECTION UNIT CAN BE PLACED AT LEHMAN TOWNSHIP DURING THE SPRING CLEAN UP DAYS:

Motion made by Mr. Vollmer and second of Mr. Rohner to contact Mr. Tonkin with this request. Unanimous.

4. MOTION TO CLOSE PNC BANK ACCOUNTS AND OPEN NEW ACCOUNTS AT WAYNE BANK:

Motion made by Mr. Rohner and second of Mr. Vollmer to close all accounts at PNC Bank and open new accounts at Wayne Bank. Unanimous.

PNC Bank has begun charging excessive fees.

5. MOTION TO AMEND THE EMPLOYEE HANDBOOK, EMPLOYEE'S VACATION DAYS SHALL BE ALLOCATED, SO IF AN EMPLOYEE LEAVES THE TOWNSHIP'S EMPLOY, THE EMPLOYEE SHALL BE PAID FOR THOSE SPECIFIC ALLOCATED DAYS ONLY. THE SECTION "RETIREMENT", THE PARAGRAPH THAT STATES THAT A RETIRING EMPLOYEE SHALL BE COMPENSATED FOR AN ADDITIONAL SIX SICK DAYS AND FIVE PERSONNEL DAYS (TOTAL ELEVEN DAYS) SHALL BE DELETED. THE CHANGE TAKES EFFECT IMMEDIATELY:

Motion made by Mr. Rohner and second of Mr. Vollmer to approve these amendments to the employee's handbook. Unanimous.

ADDENDUM NO. 1 – APPOINTMENT OF ALTERNATE MEMBER TO THE TOWNSHIP'S PLANNING COMMISSION:

Motion made by Mr. Vollmer and second of Mr. Rohner to appoint Mary Ann Conza as an alternate member to the township's planning commission. Unanimous.

MISCELLANEOUS:

1. The annual Easter Egg Hunt will be held on Saturday, April 19th beginning at noon at the municipal building.

2. The Electronic Clean Up Day will be held on Saturday, April 26th from 10:00 a.m. to 3:00 p.m. at the municipal building.
3. The Spring Clean Up Days will be held May 1st from 7:00 a.m. to 6:00 p.m., May 2nd from 7:00 a.m. to 6:00 p.m. and May 3rd from 7:00 a.m. to 2:00 p.m. at the municipal building.
4. **REQUEST OF PAUL MENDITTO TO USE THE MUNICIPAL MEETING ROOM ON SUNDAY, MARCH 30TH AND SATURDAY, APRIL 5TH FROM 4:00 P.M. TO 7:00 P.M. FOR UMPIRE CLASSES WITH BYA/EAST STROUDSBURG NORTH LITTLE LEAGUE:**

Motion made by Mr. Rohner and second of Mr. Vollmer to approve this request. Unanimous.

5. An Executive Session was conducted on Tuesday, March 11th at 9:30 a.m. regarding personnel.
6. An Executive Session was conducted on Tuesday, March 18th at 9:55 a.m. regarding personnel.

ADDENDUM NO. 2 – An Executive Session was conducted on Wednesday, March 19th at 6:30 p.m. regarding personnel and possible litigation.

ROADMASTER/PUBLIC WORKS DIRECTOR:

All roads throughout the township have been swept of anti-skid.
130 people attended the Pike County Humane Society's Pet Clinic.

Trees cut down along Creek and Winona Falls Roads.

On Sunday, March 16th, the one side of the Maskenozha bridge collapsed. The county engineer was notified. Barricades were installed. Members of the Maskenozha and Mink Pond Hunting and Fishing Clubs will temporarily use the Lehman Lake Hunting and Fishing Club road off of Bushkill Falls Road until the bridge is stabilized.

Potholes are being repaired throughout the township.

PUBLIC COMMENTS:

A comment was received regarding the possible litigation. The party to the litigation is the Pocono Record.

A comment was received regarding the DCNR grant application.

A comment was received regarding the alternate member to the planning commission appointment.

A comment was received regarding the SR 2001 upgrade project.

ADJOURNMENT:

There being no further business, meeting adjourned at 7:24 p.m. by the motion of Mr. Vollmer and second of Mr. Sivick. Unanimous.