

November 5, 2014

Wednesday, 9:00 a.m.

MINUTES

Chairman John P. Sivick called the meeting to order at 9:00 a.m. Also present were Richard C. Vollmer, Vice Chairman and Robert H. Rohner, Jr., Supervisor and Secretary/Treasurer. Robert F. Bernathy, Esq., Township Solicitor and Donna Alker, P.E., Township Engineer was not present.

PUBLIC COMMENTS:

No comments were received.

APPROVE THE MINUTES OF OCTOBER 15, 2014:

Motion made by Mr. Vollmer and second of Mr. Rohner to approve the minutes of October 15, 2014 as presented. Unanimous.

APPROVE THE MINUTES OF OCTOBER 21, 2014:

Motion made by Mr. Vollmer and second of Mr. Rohner to approve the minutes of October 21, 2014 as presented. Unanimous.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Vollmer and second of Mr. Rohner to authorize the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED SEPTEMBER 30, 2014:

Motion made by Mr. Vollmer and second of Mr. Rohner to accept the financial statements; all funds, for the month ended September 30, 2014 as presented. Unanimous.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

1. GUIDE RAILS – WINONA FALLS ROAD:

Mr. Sivick stated new guide rails will be installed on Winona Falls Road by Chemung Supply. Chemung was awarded the bid through Pocono Mountain COG. The total cost is \$38,779.25.

Motion made by Mr. Rohner and second of Mr. Vollmer to approve the installation. Unanimous.

2. BUSHKILL FIREMANS RELIEF FUND – RELEASE OF \$75,016.46:

Motion made by Mr. Sivick and second of Mr. Vollmer to release the funds to the Bushkill Firemans Relief Fund for the amount of \$75,016.46. Unanimous.

3. REQUEST OF BYA TO USE THE COMMUNITY PARK ON NOVEMBER 18TH FROM NOON TO 5:00 P.M. FOR THEIR ANNUAL BANQUET. THEY WILL ALSO NEED THE USE OF COOKING APPLIANCES AND HEATERS:

Motion made by Mr. Rohner and second of Mr. Vollmer to approve this request. Unanimous.

4. OAK GROVE MULTI-MUNICIPAL COMPOST SITE BOARD:

After a short discussion a motion was made by Mr. Rohner, seconded by Mr. Vollmer that since Mr. Sivick's; a Pike County Conservation District board member, conservation district board meetings no longer conflict with the Oak Grove Multi-Municipal Compost Site Board meetings, and in recognition of his position as the township's public works director, Mr. Rohner will step down and turn over the seat back to Mr. Sivick. Unanimous.

MISCELLANEOUS:

1. The cost of resurfacing Timothy Lake and Winona Falls Road came under budget by \$68,127.29.

ROADMASTER/PUBLIC WORKS DIRECTOR:

Mr. Sivick stated that the Halloween Trail was a huge success, with over 800 people attending each Saturday night. Brian Smith of Myth Productions was in attendance and will return for next year's event. The proposed dates are Saturday, October 17th and Saturday, October 24th. October 10th, 16th and the 23rd will also be considered. The supervisors' appreciate and thank Tom Bonser and Cheryl and Michael Petrizzo for volunteering for the Trick or Treat Trail. The supervisors thank Jim Sattur for volunteering to drive the hay wagon and to Ed Regina of Regina Farms for allowing the township to use his wagon. A big thank you to all the high school students who volunteered on the haunted trail, and to all the non-profits for the food concessions. You all helped to make it the largest township event of the year.

Leaf pickup has begun in Rustic Acres. Residents can also; and some have, drop off leaves at the municipal building. Those leaves will be transported to the Oak Grove compost site.

150 tons of road salt for winter road maintenance has been delivered.

ADDENDUM NO. 1 – DONATION RELEASES:

Motion made by Mr. Sivick and second of Mr. Vollmer to release the donation checks to Bushkill

Outreach and the American Legion. Unanimous.

2015 BUDGET PREPARATION:

The proposed 2015 Budget was discussed per line item.

The proposed budget for the General Fund is \$3,108,027. Total proposed budget for all funds is \$3,860,314.

The worksheets are a part of these minutes on file.

The General Fund millage rate will remain at 6 mills.

The Fire Fund millage rate will remain at 1 mill.

The Emergency Services Fund millage rate will remain at .333 mills.

Motion made by Mr. Rohner and second of Mr. Vollmer to adopt the proposed 2015 Budget. Unanimous.

A public hearing for the proposed budget will be conducted on December 17, 2014 at 7:00 p.m.

ADJOURNMENT:

There being no further business, meeting adjourned at 11:38 a.m. by the motion of Mr. Rohner and second of Mr. Vollmer. Unanimous.

Respectfully submitted,

Robert H. Rohner, Jr.

November 18, 2014

Tuesday, 10:00 a.m.

MINUTES

Chairman John P. Sivick called the meeting to order at 10:00 a.m. Also present were Robert H. Rohner, Jr., Supervisor and Secretary/Treasurer and Robert F. Bernathy, Esq., Township Solicitor. Richard C. Vollmer, Vice Chairman and Donna Alker, P.E., Township Engineer was not present.

PUBLIC COMMENTS:

A comment was received regarding the new well that had been recently drilled on the township's municipal property.

APPROVE THE MINUTES OF NOVEMBER 5, 2014:

Motion made by Mr. Rohner and second of Mr. Sivick to approve the minutes of November 5, 2014 as presented.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Rohner and second of Mr. Sivick to authorize the payment of the bills on List #1, List #2 and the transfers as presented.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED OCTOBER 31, 2014:

Motion made by Mr. Rohner and second of Mr. Sivick to accept the financial statements; all funds, for the month ended October 31, 2014.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

- 1. APPROVE PURCHASE OF A HP PRO BOOK 650 G 1 "BUSINESS CLASS" NOTE BOOK AT A TOTAL COST OF \$1,054.00. COSTARS PRICING:**

Motion made by Mr. Rohner and second of Mr. Sivick to approve the purchase of one (1) HP Pro Book 650 G 1 "Business Class" Note Book for a cost of \$1,054.00

- 2. DISABLED VETERANS REAL PROPERTY TAX EXEMPTION CERTIFICATION – ANTHONY A. BRANCATO:**

Motion made by Mr. Rohner and second of Mr. Sivick to approve the Disabled Veterans Real Property Tax Exemption Certification for Anthony A. Brancato.

3. DISABLED VETERANS REAL PROPERTY TAX EXEMPTION CERTIFICATION – MICHAEL H. WELSH:

Motion made by Mr. Sivick and second of Mr. Rohner to approve the Disabled Veterans Real Property Tax Exemption Certification for Michael H. Welsh.

4. COMPOST SITE – MIDDLE SMITHFIELD TOWNSHIP ADVANCE FUNDING OF OAK GROVE COMPOST FACILITY EXPENSES REIMBURSEMENTS BY DEP GRANT:

Mr. Bernathy will review the proposed agreement, and forward his opinion before the supervisors' December 3rd meeting.

MISCELLANEOUS:

1. The township received its final surplus PA Municipal Health Insurance Group distribution for calendar year 2013 in the amount of \$13,490.00, bring the total received to \$53,989.00
2. It will be advertised that the supervisors will appoint a CPA to audit the 2014 financial records.
3. The annual Christmas Tree Lighting Ceremony will be held on Wednesday, December 3rd at 6:00 p.m.
4. The public hearing for the 2015 Budget will be conducted on Wednesday, December 17th at 7:00 p.m.

ROADMASTER/PUBLIC WORKS DIRECTOR:

The crew has been busy picking up leaves in Rustic Acres, and other areas of the township.

Winter road maintenance.

Vehicle maintenance.

Salt deliveries have been received.

Winona Falls Road will have its road lines repainted by Interstate or Mid Atlantic whomever calls and schedules first.

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ADJOURMENT:

There being no further business, meeting adjourned at 10:11 a.m. by the motion of Mr. Sivick and second of Mr. Rohner.

Respectfully submitted,

Robert H. Rohner, Jr.
Secretary/Treasurer