

**December 3, 2014
Wednesday, 7:00 p.m.**

MINUTES

Chairman John P. Sivick called the meeting to order at 7:00 p.m. Also present were Richard C. Vollmer, Vice Chairman and Robert H. Rohner, Jr., Supervisor and Secretary/Treasurer. Robert F. Bernathy, Township Solicitor and Donna Alker, Township Engineer was not present.

PUBLIC COMMENTS:

A comment was received regarding the winter maintenance of the roads in Sunset Acres.

A comment was received regarding the open seats for the East Stroudsburg Area School board in the 2015 election cycle.

APPROVE THE MINUTES OF NOVEMBER 18, 2014:

Motion made by Mr. Rohner and second of Mr. Sivick to approve the minutes of November 18, 2014 as presented. Mr. Vollmer abstained, because he was not present at that meeting.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Vollmer and second of Mr. Rohner to authorize the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

PUBLIC HEARING – ORDINANCE NO. 131, GENERAL OBLIGATION NOTE FOR \$500,000:

Mr. Rohner stated that this is the date (December 3, 2014), time (7:05 p.m.) and place (Lehman Township Municipal Building) for the public hearing for Ordinance No. 131, General Obligation Note for \$500,000. The public notice was printed in the Pocono Record on November 29, 2014 and had been posted upon the municipal building. Copies of the proposed ordinance were available for public inspection.

Mr. Rohner asked if there were any public comments. No comments were received.

Motion made by Mr. Vollmer and second of Mr. Rohner to close the hearing at 7:07 p.m. Unanimous.

Motion made by Mr. Sivick and second of Mr. Vollmer to pass Ordinance No. 131, General Obligation Note for \$500,000. Unanimous.

OLD BUSINESS:

- 1. COMPOST SITE – MIDDLE SMITHFIELD TOWNSHIP ADVANCE FUNDING OF OAK GROVE COMPOST FACILITY EXPENSE REIMBURSEMENT BY DEP GRANT:**

Tabled.

2. REVISED QUOTATION ON COSTARS PRICING FOR A HP PROBOOK 650 G1 "BUSINESS CLASS" NOTEBOOK - \$1,234.00:

Motion made by Mr. Rohner and second of Mr. Vollmer to approve the purchase of the notebook. Unanimous.

NEW BUSINESS:

1. RESOLUTION NO. 294 – BLUE RIDGE COMMUNICATIONS FRANCHISE TERM FOR 2015. PAYMENT TO THE TOWNSHIP \$2,500.00:

Motion made by Mr. Sivick and second of Mr. Vollmer to pass Resolution NO. 294 which extends the Blue Ridge Communications Franchise Term for 2015, and payment to Lehman Township of \$2,500. Unanimous.

2. APPOINT JEFF PORTER TO THE TOWNSHIP'S PLANNING COMMISSION:

Motion made by Mr. Sivick and second of Mr. Vollmer to appoint Jeff Porter to serve on the township's planning commission. Unanimous.

Mr. Porter was present, and was sworn in by Mr. Sivick.

3. APPOINT JOSEPH D'AMBROZIO TO THE TOWNSHIP'S ZONING HEARING BOARD:

Motion made by Mr. Sivick and second of Mr. Vollmer to appoint Mr. D'Ambrozio to the township's zoning hearing board. Unanimous.

Mr. D'Ambrozio was not present, and he shall be sworn in at a later date.

4. REQUEST FROM EAST STROUDSBURG AREA SCHOOL DISTRICT TO WAIVE THE TOWNSHIP FEES FOR PLAN REVIEW AND PERMITS ASSOCIATED WITH THE CONSTRUCTION OF THE TURF FIELD AND VISITORS BLEACHERS AT THE NORTH HIGH SCHOOL:

Motion made by Mr. Vollmer and second of Mr. Rohner to approve this request. Unanimous.

MISCELLANEOUS:

1. The Public Hearing for the 2015 budget will be conducted on Wednesday, December 17, 2014 at 7:00 p.m.
2. The township received from FEMA \$5,181.00 from Hurricane Irene filing. The township had appealed FEMA's decision and was awarded the additional amount. Previously the township had received in excess of \$100,000 for this storm event.

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ROADMASTER/PUBLIC WORKS DIRECTOR:

The crew addressed the winter road maintenance during the storm on November 26th. Fallen trees were removed. Power lines came down on Creek Road and SR 2003.

Drains cleaned on Brodhead Road.

Road line painting completed on Winona Falls Road by Mid-Atlantic.

Vehicle maintenance. An alternator was replaced on truck #219.

There was a good turnout for the annual Christmas Tree Lighting ceremony. The Bushkill Community Church provided music and the Bushkill Youth Association provided refreshments. Boy Scout Troop #87 also participated.

PUBLIC COMMENTS:

A comment was received regarding the SR 2001 upgrade project.

ADJOURNMENT:

There being no further business, meeting adjourned at 7:15 p.m. by the motion of Mr. Rohner and second of Mr. Vollmer. Unanimous.

Respectfully submitted,

Robert H. Rohner, Jr.
Secretary/Treasurer

December 17, 2014

Wednesday, 7:00 p.m.

MINUTES

Chairman John P. Sivick called the meeting to order at 7:00 p.m. Also present were Richard C. Vollmer, Vice Chairman and Robert H. Rohner, Jr., Supervisor and Secretary/Treasurer. Robert F. Bernathy, Township Solicitor and Donna Alker, P.E., Township Engineer was not present.

PUBLIC COMMENTS:

No comments were received.

APPROVE THE MINUTES OF DECEMBER 3, 2014:

Motion made by Mr. Vollmer and second of Mr. Rohner to approve the minutes of December 3, 2014 as presented. Unanimous.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Vollmer and second of Mr. Rohner to authorize the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED NOVEMBER 30, 2014:

Motion made by Mr. Vollmer and second of Mr. Rohner to accept the financial statements; all funds, for the month ended November 30, 2014 as presented. Unanimous.

PUBLIC HEARING – 2015 BUDGET:

Mr. Rohner stated that this is the date (12/17/2014), time (7:00 p.m.) and place (Lehman Township Municipal Building) for the Public Hearing for the 2015 Budget.

The advertisement for the Hearing had been placed in the Pocono Record on November 19, 2014, and the notice had been posted upon the municipal building.

Copies of the proposed budget were available for perusal.

Public Comments: Scott Hanna asked if in the future the proposed budget will be placed on the township's website. Mr. Sivick stated that it will be considered.

There being no further public comments the Public Hearing was closed at 7:04 p.m. by the motion of Mr. Vollmer and second of Mr. Sivick. Unanimous.

Motion made by Mr. Vollmer and second of Mr. Rohner to pass the 2015 Budget with no tax increase. The total General Fund Budget is \$3,108,027.00. This is an increase of \$630,196.00 over 2014. Total budget all funds is \$3,842,408.00. This is a decrease of \$210,308.00 over 2014. Unanimous.

OLD BUSINESS:

1. COMPOST SITE – MIDDLE SMITHFIELD TOWNSHIP ADVANCE FUNDING OF OAK GROVE COMPOST FACILITY EXPENSES REIMBURSABLE BY DEP GRANT:

Motion made by Mr. Sivick and second of Mr. Vollmer to table. Unanimous.

NEW BUSINESS:

1. BUSHKILL FIRE COMPANY CONTRACT RENEWAL:

Motion made by Mr. Sivick and second of Mr. Vollmer to approve the contract (a copy is a part of these minutes on file) with a term of January 1, 2015 to December 31, 2017. Unanimous.

MISCELLANEOUS:

1. The supervisors will conduct their re-organization meeting followed by a regular meeting on Monday, January 5, 2015 at 1:00 p.m.
2. The township auditors will conduct their re-organization meeting on Tuesday, January 6, 2015 at 4:00 p.m.
3. The township planning commission will conduct their re-organization meeting on Thursday, January 8, 2015 at 7:00 p.m.

ROADMASTER/PUBLIC WORKS DIRECTOR:

The crew has been busy with winter road maintenance when necessary.

Tree cutting throughout the township.

Vehicle maintenance. Truck #910 had a new alternator installed.

Salt deliveries have been made without a problem.

The power line upgrade project continues within the township.

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ADJOURNMENT:

There being no further business, meeting adjourned at 7:09 p.m. by the motion of Mr. Sivick and second of Mr. Vollmer. Unanimous.

Respectfully submitted,

Robert H. Rohner, Jr.
Secretary/Treasurer

December 30, 2014

Tuesday, 10:00 a.m.

MINUTES

Chairman John P. Sivick called the meeting to order at 10:00 a.m. Also present were Richard C. Vollmer, Vice Chairman and Robert H. Rohner, Jr., Supervisor and Secretary/Treasurer. Robert F. Bernathy, Township Solicitor and Donna Alker, P.E., Township Engineer was not present.

PUBLIC COMMENTS:

No comments were received.

RE-APPOINTMENT OF DEPUTY TAX COLLECTOR – PAMELA S. LAVELLE:

Motion made by Mr. Sivick and second of Mr. Rohner to re-appoint Pamela S. Lavelle to the position of deputy tax collector. Unanimous.

RESOLUTION NO. 297 \$150,000 LOAN FROM FUTURE POLICE FUND UNTIL PA DEP GRANT REIMBURSEMENT IS RECEIVED:

Motion made by Mr. Sivick and second of Mr. Vollmer to pass Resolution No. 297 (a copy is a part of these minutes on file) that allows the loan of \$150,000 from the Future Police Fund until the PA DEP grant reimbursement has been received. Unanimous.

OAK GROVE MULTI-MUNICIPAL COMPOST PROCESSING SITE:

Motion made by Mr. Sivick and second of Mr. Vollmer that it is the position of the Lehman Township Board of Supervisors that the Oak Grove Multi-Municipal Compost Processing Site Board pursue a bridge loan from Wayne Bank. Unanimous.

ADJOURNMENT:

There being no further business, meeting adjourned at 10:05 a.m. by the motion of Mr. Sivick and second of Mr. Vollmer. Unanimous.

Respectfully submitted,

Robert H. Rohner, Jr.
Secretary/Treasurer