

October 5, 2016  
Wednesday, 7 p.m.

**MINUTES**

Chairman Robert Rohner, Jr. called the meeting to order at 7 p.m. Also present were Richard C. Vollmer, Vice Chairman and John P. Sivick, Supervisor, Robert F. Bernathy, Esq., Township Solicitor and MaryAnn Conza, Assistant Secretary. Absent: Jon Tresslar, Township Engineer.

**PUBLIC COMMENTS:**

Comment received regarding traffic control for the polling locations for this November 8<sup>th</sup> Election Day.

**APPROVE THE MINUTES OF SEPTEMBER 20, 2016:**

Motion made by Mr. Vollmer and second by Mr. Rohner to approve the minutes of September 20, 2016 as presented. Unanimous.

**APPROVE THE MINUTES OF SEPTEMBER 27, 2016:**

Motion made by Mr. Vollmer and second by Mr. Rohner to approve the minutes of September 27, 2016 as presented. Motion passed with John Sivick abstaining.

**APPROVE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED.**

Motion made by Mr. Vollmer and second by Mr. Rohner to authorize the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

**PUBLIC HEARING-DANGEROUS STRUCTURE HEARING, THE GLEN AT TAMIMENT, 371 UNDERHILL DRIVE, (LOT 130, PHASE 1) AND OWNED BY MARK, JUDITH & JEFFERY KASS:**

The proceeding was recorded by a court reporter, and the transcript is part of these minutes on file. The meeting opened at approximately 7:05 p.m. and closed at approximately 7:30 p.m.

Motion made Mr. Vollmer and second by John Sivick to declare the building a dangerous structure. The owners listed above shall notify the Zoning Officer within 10 days of the written notice, their intentions to either repair or demolish the building and continually work to complete the job within 60 days. Unanimous.

**OLD BUSINESS:**

**1. SAW CREEK ESTATES-FIRE HYDRANT MAINTENANCE AGREEMENT:**

Attorney Bernathy had a conversation with Saw Creek's attorney, Nick Haros who stated that the Community will continue to make the fire hydrants accessible to the fire department.

Motion made by Mr. Sivick and second by Mr. Vollmer to authorize Attorney Bernathy to prepare a Maintenance Agreement between Lehman Township and Saw Creek Community Association to reimburse the Township one year's rent and hold one year in an escrow account. Unanimous.

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**2. PERSONNEL**

Mr. Vollmer made a motion to approve the recommendation of the Public Works Director to give Bill Duffy a raise due to the added responsibility to run and coordinate all events at the Park and overseeing all work being done at the Park. Amount to be determined. Second by Mr. Rohner. Motion passed with Mr. Sivick against.

Mr. Vollmer and Mr. Rohner recommend a raise for MaryAnn Conza because she has agreed to take the meeting minutes for Mr. Rohner, since he will be chairing each meeting. Amount to be determined. Motion made by Mr. Vollmer and second by Mr. Rohner. Motion passed with Mr. Sivick against.

**3. MEMO FROM THE ZONING ENFORCEMENT OFFICER REGARDING THE THREE DANGEROUS STRUCTURE HEARINGS HELD ON JULY 6<sup>TH</sup>**

Mr. Whittaker, Zoning Officer and Mr. Bland, Building Inspector, did an inspection of the three dangerous structures. Mr. Hayes, PMLE Lot 603 Section 1E, put up a temporary fence. Mrs. Hayes came into the office today to inquire how much time was left to comply. Carol Philips, Ranchlands Lot 701 Section 1 and Mr. & Mrs. Guzman, Saw Creek Estates Lot 1 Section 26, have done nothing to rectify the problem.

Mr. Rohner made a motion and second by Mr. Vollmer authorizing Attorney Bernathy to institute proceedings with the Magistrate. Unanimous.

**NEW BUSINESS:**

**1. EMERGENCY MANAGEMENT ASSISTANT**

Mr. Bland, Emergency Management Coordinator, reported that the Emergency Management Assistant is leaving the area and recommends Tom Dan to take his place.

Motion made by Mr. Sivick and second by Mr. Vollmer to appoint Tom Dan Assistant to the Emergency Management Coordinator. Unanimous.

**2. SCHEDULE 2017 BUDGET MEETING FOR FRIDAY, OCTOBER 28<sup>TH</sup> AT 9:00 A.M.**

Motion made by Mr. Sivick and second by Mr. Rohner to schedule a 2017 Budget meeting on October 28<sup>th</sup> at 9:00 a.m.

**3. PINE RIDGE LETTER**

A letter was circulated from the Pine Ridge Board of Directors stating they are in a severe financial crisis. Attorney Bernathy stated that there is nothing the Township can do concerning private community's financial situations.

**4. REQUEST OF THE AMERICAN LEGION TO BORROW THE TOWNSHIP'S JACKHAMMER**

Motion made by Mr. Sivick and second by Mr. Vollmer allowing them to borrow the Township's jackhammer. Unanimous. They will be doing the work themselves.

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**5. REQUEST OF JESSICA WILLIAMS, GIRL SCOUT FOR A TRUCK 550 ¾ LOAD OF DIRT FOR HER GOLD STAR PROJECT OF REFURBISHING THE REFORMED CHURCH CEMETARY**

Motion made by Mr. Sivick and second by Mr. Vollmer to approve the dirt for her Gold Star Project. Unanimous.

**MISCELLANEOUS:**

- 1. THE ESTIMATED STATE LIQUID FUELS ALLOCATION FOR 2017 IS \$276,494.62**
- 2. THE HAUNTED HALLOWEEN PARK WILL BE HELD ON SATURDAY, OCTOBER 15<sup>TH</sup> AND SATURDAY, OCTOBER 22<sup>ND</sup> FROM 6:00-10:00 P.M. RAINDATE OF SATURDAY, OCTOBER 29<sup>TH</sup>.**

**ROADMASTER / PUBLIC WORKS DIRECTOR:**

Fall cleanup went well. Used 31 dumpsters – 30 thirty yard and 1 forty yard. Hauled 12 loads of scrap and 1 load of batteries to JFR Salvage for \$734.53. Tires were taken to Shaffer's Auto in Wind Gap, a total of 212 tires cost Township \$424.00. Electronics taken to Advanced Recovery in Port Jervis. Computers and monitors were taken to Community Partners in Recycling at no charge. Back of the shop was cleaned up in 4 days. Clean up of recycling sites and work at the park is ongoing. The crew has started to put shoulders on West Sugar Mtn. Truck #909 had new clutch installed at Whitmore's .

**ADJOURNMENT:**

There being no further business, a motion was made by Mr. Rohner and second by Mr. Vollmer to adjourn the meeting at 8:05 p.m. Unanimous.

Respectfully submitted,

MaryAnn Conza  
Assistant Secretary