

May 22, 2018
Tuesday, 7:00 p.m.

MINUTES

Chairman Robert Rohner called the meeting to order at 7:00 p.m. Also present were Richard Vollmer, Vice-Chairman, Theresa Laino, Supervisor and Mary Ann Conza, Assistant Sec / Treas.
Absent: Attorney Donald Karpowich, Jon Tresslar, P.E.

PUBLIC COMMENTS:

None.

APPROVE THE MINUTES OF MAY 1, 2018:

Motion made by Mr. Vollmer and second by Ms. Laino to approve the minutes of May 1, 2018.
Unanimous.

APPROVE THE MINUTES OF MAY 8, 2018:

Motion made by Mr. Vollmer and second by Ms. Laino to approve the minutes of May 8, 2018.
Unanimous.

APPROVE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Vollmer and second by Ms. Laino to approve the payment of the bills on List #1, List #2 and the transfers as presented, excluding the Cleveland Bros. Equipment check. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED APRIL 30, 2018:

Motion made by Mr. Vollmer and second by Ms. Laino to accept the financial statements; all funds, for the month ended April 30, 2018. Unanimous.

ADDENDUM #1:

Magistrate Paul Menditto was present and distributed a State of the Court report. It summarizes court filings breakdown, fund disbursements from collections, court filing observations and procedural updates. Magistrate Menditto is working with the School District dealing with truancy by having meetings with parents, students and school officials.

OLD BUSINESS:

1. THE GLEN AT TAMIMENT POA STORMWATER MANAGEMENT-PARKING LOT:

Tabled.

2. NEWSLETTER QUOTE

Motion made by Mr. Vollmer and second by Ms. Laino to approve the quote of \$4,279.00 for an 8 page booklet graphic design newsletter, including printing, glossy paper, delivery to post office for mailing and postage. Unanimous.

3. COMMUNITY PARK BREAK-IN

There are 4 individuals who admitted to the damage at the park. A dumpster was brought in for the Boy Scouts, windows need replacing. ProServe will be at the park until Thursday cleaning up the concession stand and the caretaker's house. The Boy Scouts Troop 87 will be having a fundraiser on Sunday, May 27th.

NEW BUSINESS:

1. QUOTE RECEIVED FROM DOUBLE J IN THE AMOUNT OF \$7,500.00 FOR CLEAN UP OF TREES FROM UPPER FALLS AREA OF THE COMMUNITY PARK

Motion made by Mr. Vollmer and second by Ms. Laino to accept the quote of \$7,500.00 for clean-up of trees from upper falls area of the community park. Unanimous.

2. APPROVE CONTRACTOR FIELD AND MUNICIPAL BUILDING LANDSCAPING MAINTENANCE

There were two quotes received:

Pocono Designs Landscape Services - \$225.00 mow weekly, remove 5 spruce trees \$800.00, removal of 12 foundation plantings include machine & labor \$720.00

Siegel Landscaping: \$275 mow weekly, cut up 5 spruce trees for \$1,000.

Motion made by Mr. Rohner and second by Mr. Vollmer to award the job to Pocono Designs Landscape Services. Unanimous.

3. APPROVE QUOTE RECEIVED FOR NEW MUNICIPAL BUILDING AND ANNEX ALARM SYSTEM

Vector quoted \$10,900 to replace the system in the *municipal building*, if we extend the service agreement. *Annex*: \$4,490 to alarm the Annex.

AIC Alarm Installers Corp. quoted using the existing *municipal building* installation and do some hard wire changes, 2 new key pads, parts \$99.00, yearly fee for cellular communication \$406.45. *Annex*: alarm parts, control panel, 4 door contacts, 1 motion detector, 1 glass break detector, 3 smoke detectors and 1 uplink cellular communicator, \$792 plus \$406.45 annual monitoring fee.

Motion made by Ms. Laino and second by Mr. Vollmer to award AIC Alarm Installers Corp. the job.

4. AUTHORIZE THE REVIEW FOR THE PURCHASE OF A SATELLITE PHONE FOR POWER OUTAGES

Motion made by Mr. Vollmer and second by Ms. Laino to research the purchase of a satellite phone. Unanimous.

MISCELLANEOUS:

- 1. THE ZONING HEARING BOARD WILL CONDUCT A HEARING ON TUESDAY, MAY 29TH AT 4:30 P.M. FOR KIRKLAND VENTURES HOLDING LLC FOR THEIR PROPERTY AT 3130 DELAWARE CIRCLE, SAW CREEK ESTATES**

POCONO / PIKE COUNTY COUNCIL OF GOVERNMENT REPORT:

Ms. Laino stated that there was a speaker from the Brodhead Water Shed. No meetings scheduled for July and August.

PUBLIC WORKS DIRECTOR / ROADMASTER REPORT:

Tim Rohner, Public Works Director / Roadmaster reported working on trucks and equipment, re-opened Little Egypt Road on May 1st, cut shoulders and cleaned ditches on Little Egypt, cleaning up recycling sites at township building, Pine Ridge, Tamiment and Ranchlands. Fixed three lawns in Rustic Acres, West Sugar Mountain Road and Section 5A, damaged by township trucks during winter plowing. Removed all spreaders and plows from trucks and brought all to the park for storage. Hauled all salt and anti-skid to park for storage, mowing site lines and township ballfield. Started cleaning ditches in Rustic Acres. Crew attended LTAP class at Smithfield Township on drainage on May 10th. R&D Safe & Lock in to re-key locks at municipal building. Filled water tank at community garden, crew out clearing trees from roadway from heavy thunderstorms in area. Power out on election day. Clean up days on May 18th and 19th were very busy and went well. Thanks to Constable on Friday and Bushkill Fire Police on Saturday for traffic control. Cleaning up from clean up days. Met with Chemung for guiderail repairs on township roads. Most of the guiderail damage is on Brodhead. PennDOT began removing trees near the Annex.

Tim Rohner attended a Road Task Force meeting on May 17th. No new updates. Work is on-going on the Milford Road project. Talked about re-paving on SR739 to 402 and portions of Milford Road SR 2001 coming toward Lehman.

ADJOURNMENT:

Motion made by Mr. Rohner and second by Mr. Vollmer to adjourn at 7:36 p.m.

Respectfully submitted,
Mary Ann Couza
Assistant Secretary