

June 26, 2018
Tuesday, 10:00 a.m.

MINUTES

Chairman Robert Rohner called the meeting to order at 10:00 a.m. Also present were Richard Vollmer, Vice-Chairman, Theresa Laino, Supervisor, Attorney Donald Karpowich, Jon Tresslar, P.E. and Mary Ann Conza, Assistant Sec / Treas.

PUBLIC COMMENTS:

None.

APPROVE THE MINUTES OF JUNE 12, 2018:

Motion made by Mr. Vollmer and second by Ms. Laino to approve the minutes of June 12, 2018 as presented. Unanimous.

APPROVE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Vollmer and second by Ms. Laino to approve the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED MAY 31, 2018:

Motion made by Mr. Vollmer and second by Ms. Laino to accept the financial statements; all funds, for the month ended May 31, 2018. Unanimous.

OLD BUSINESS:

1. THE GLEN AT TAMIMENT POA STORMWATER MANAGEMENT-PARKING LOT:

Attorney Karpowich stated that he drafted an agreement for The Glen at Tamiment. Mr. Tresslar will contact Mr. Boyer, engineer for The Glen.

2. BUSHKILL COMMUNITY CHURCH:

Attorney Karpowich prepared a HOP co-applicant agreement for review. This agreement states that the Township is the applicant for the HOP, but if the State comes to us for repairs, the Bushkill Community Church, or current owners at the time, will be responsible for the costs. We will hold an amount, to be determined, in an escrow account to cover the costs. Their engineer needs to give Mr. Tresslar the proposed cost for the Township to accept in writing.

Storm water maintenance agreement was also prepared for review. The applicant needs to submit cost estimates for the improvements so we know how much to hold in an escrow account. Mr. Tresslar will contact their engineer to get the cost. The escrow for the storm water needs to be separate from the escrow for the HOP agreement.

Attorney Karpowich we finalize the agreements once he has the figures needed. They agreements will be notarized and filed with Pike County.

3. PA AMERICAN WATER SAW CREEK ESTATES WELLS 6 & 7 AND TREATMENT FACILITY:

Tabled.

4. BRISCO MT. ROAD CULVERT GUNITE PROJECT:

Tim Rohner spoke to Shane, a representative from DEP, who requested that our engineer give him a recommendation and they will do calculations to see if what we are requesting is acceptable. Mr. Tresslar will contact DEP and have that conversation.

5. MUNICIPAL BUILDING PARKING LOT RESURFACING PROJECT:

Mr. Tresslar reported that the survey work was completed. Bid requests will go out in about two weeks.

6. PROPOSAL FROM MIDLANTIC ENGINEERING FOR MATERIALS SAMPLING & TESTING SERVICES FOR THE FIELD AT THE COMMUNITY PARK:

A proposal from Midlantic Engineering was received in the amount of \$4,000.00. The proposal includes doing 16 samples of the athletic field topsoil, approximately 2 samples per 10,000 sf. Backfilling of each hand excavation with provided topsoil. Graduation analysis of each topsoil sample after removal of the grass and root mat. Written report of their observations and testing activities.

There was a question concerning the depth of digging for testing. An acceptable depth would be at least 9 inches. Attorney Karpowich will find out how deep they plan to dig.

Motion to accept the proposal from Midlantic Engineering in the amount of \$4,000.00 made by Mr. Vollmer and second by Ms. Laino, conditional upon the digging depth of at least 9 inches. Unanimous.

NEW BUSINESS:

1. APPROVE DISABLED VETERAN REAL PROPERTY TAX EXEMPTION – TINA A. BOUW:

Motion made by Ms. Laino and second by Mr. Vollmer to approve the disabled veteran real property tax exemption for Tina A. Bouw. Unanimous.

2. APPROVE DONATION TO THE BUSHKILL EMERGENCY CORP FROM THE EMERGENCY SERVICES FUND:

Membership letters went out to the residents and the Emergency Corps kept the discount for Lehman residents. Motion made by Mr. Vollmer and second by Ms. Laino to approve a donation of \$15,000 to the Bushkill Emergency Corp from the emergency services fund. Unanimous.

3. BUSHKILL OUTREACH:

There will be a meeting with the Bushkill Outreach Board and the National Park Service today. The Park Service will be charging Outreach approximately \$3,000.00 a month for rent. The Outreach would like to move from the church building. Mr. Vollmer responded that it is terrible that the Government will be charging rent to an entity that takes care of the needy in the area. Outreach takes care of maintaining the building and the Township takes care of plowing the parking lot in the winter. There was discussion about where they can move to and what they can offer the residents if they build their own building.

Motion made by Mr. Vollmer and second by Ms. Laino to look into the feasibility of re-locating Outreach down to the park and begin looking for grants. Unanimous. Grants are available through LSA, RACP or Community Block.

MISCELLANEOUS:

- 1. THE ZONING HEARING BOARD WILL CONDUCT A HEARING ON TUESDAY, JUNE 26TH AT 4:30 P.M. JOHN MILLER REQUESTS LIGHT HOME OCCUPATION IN A LOW DENSITY RESIDENTIAL ZONE**
- 2. THE TOWNSHIP WILL RECEIVE A SEVERE WINTER ADJUSTMENT FROM PENNDOT IN THE AMOUNT OF \$8,430.92. WINTER MUNICIPAL AGREEMENT RATES WILL INCREASE BY 4% TO \$1,167.97 PER MILE.**
- 3. THE TOWNSHIP'S INSURANCE CARRIER ISSUED A CHECK FOR \$14,936.65 TO COVER DAMAGES DONE BY VANDALS AT THE COMMUNITY PARK**

The Township should give a Restitution Order to the State Police which is the difference between the \$18,000 in damages and what we received from the insurance company plus the deductible. We need to look into the reimbursement for any award given as well.

POCONO / PIKE COUNTY COUNCIL OF GOVERNMENT REPORT(S):

Ms. Laino attended the Pike County COG meeting. The Pike County Convention is scheduled for October 5, 2018 at the Best Western in Matamoras. There were samples done by the County to determine the amount of deer ticks in the area. There were a lot of dog ticks found, which is just as bad to spread diseases. Act 13 mini-grants have been extended.

Ms. Laino attended the Pocono Mountains COG meeting. The Monroe LSA grants are still available. The ROW HB1620 is dead, but another one is coming. Voted to designate September 29th as Pick Up The Poconos Day. All the Townships should get involved with picking up trash from the sides of the road. Waste Management will donate dumpsters.

PUBLIC WORKS DIRECTOR / ROADMASTER REPORT:

Tim Rohner reported work being done on trucks and equipment, installed new sign on Leap Frog Lane, fixed and repaired signs on Winona Falls Road, East and West Sugar Mountain Road and Brisco Mt. Road. Clean up trees and limbs at the park, clean up recycling sites, clean up trees and limbs in Rustic Acres,

Creek Road and Winona Falls Road, filled pot holes on township roads, mowing site lines on township roads, park was cleaned up for Sunday concert on June 24th. Concert went well with no problems reported. Township generator was serviced by Penn Power Systems. Picking up leaves and cleaning ditches in Rustic Acres, filled water tank at Community Park. Line painting will start next week.

ROAD TASK FORCE REPORT:

Tim Rohner attended the Road Task Force meeting on June 21st. Reported on the Milford Road project, placing BC and binder on road, working on cuts and fills, shaping ditches, placing topsoil and laying sub-base in from Mink Trail going north.

July 9th Bushkill Falls Road will be closed north of Lake Minisink in Porter Township for 7 weeks to repair the deck on the first bridge before you get to Rt. 402.

There was discussion concerning investigating and selling the lots the Township owns in Pocono Mountain Lake Estates and Pine Ridge. The Supervisors will look at the roads in PMLE Section 5A.

PROPOSED SHORT TERM RENTAL ORDINANCE REVIEW:

The proposed short term rental ordinance was distributed for review and discussion. Copy is made part of these minutes on file. There were changes and additions made. Attorney Karpowich will revise and bring back to the next meeting of the Supervisors on July 10th.

PROPOSED PROPERTY MAINTENANCE CODE ORDINANCE REVIEW:

The Supervisors will look over the proposed Property Maintenance Code Ordinance and be prepared to discuss it at the July 10th meeting.

ADJOURNMENT:

Motion made by Mr. Rohner and second by Ms. Laino to adjourn at 12:05 p.m.

Respectfully submitted,
Mary Ann Couza
Assistant Secretary