

March 11, 2020
Wednesday, 10:00 a.m.

MINUTES

Chairman Robert H. Rohner, Jr. called the meeting to order at 10:00 a.m. Also present were Theresa R. Laino, Vice Chair; Aaron L. Springs, Supervisor; Donald Karpowich, Township Solicitor; Michael Lamoreaux, P.E., Township Engineer (phone conferencing) and William Collins of Simone Collins, Township's landscape architect consultant.

BUSHKILL OUTREACH & SENIOR CENTER:

Chuck Gould representative from the USDA was present, as well as two other USDA representatives, by phone conferencing.

Mr. Gould stated that this is a pre-application an application meeting rolled into one.

The building's one (1) story floor plan is 66' x 145' (9,570 sq. ft.), with an estimated cost of \$4 million. Environmentally 2.8 acres is needed for this project, which exists.

The master plan and the NPDES plan will be forwarded to the USDA for their review. An environmental assessment report will be conducted to determine original activity, to what needs to be accomplished to construct the building.

The General Obligation Bond is in order as per Mr. Karpowich.

The National Historical Preservation Act guidelines will be determined, as well as review any previous reports.

Two (2) items will be needed from the architect. A feasibility report outlining the site and floor plans, and preparation of an architect/engineer agreement with the USDA. This project's architect is Andy Warren of McGoey, Hauser & Edsall. Mr. Gould and Mr. Lamoreaux will work on the agreement supplements.

The township will request a waiver of the "Resident Oversight Inspector". The township's engineer, Mr. Lamoreaux will be the inspector. This will satisfy the USDA rule. Mr. Lamoreaux will submit site inspection reports to the USDA.

Mr. Rohner is in discussions with ESSA Bank & Trust to be the interim lender for the construction portion of this project. Payment applications will come, are reviewed by USDA, and they authorize the bank to make payment. USDA then repays ESSA.

Mr. Collins stated that a grant opportunity through DCNR is available that fits this type of project as it relates to landscaping and exterior layouts. The deadline is April 22, 2020. Motion made by Mr. Rohner, second of Ms. Laino to direct Mr. Collins to begin the work for a grant application submission.

Unanimous.

March 11, 2020

Mr. Rohner will forward to Mr. Gould the email from DCED stating the township's award of a LSA Grant in the amount of \$165,625.00, as well as the financial statements to the month ended February 29, 2020.

ADJOURNMENT:

There being no further business, meeting adjourned at 11:56 a.m. by the motion of Mr. Rohner, second of Ms. Laino. Unanimous.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert H. Rohner, Jr.", written in a cursive style.

Robert H. Rohner, Jr.
Secretary/Treasurer

MARCH 11, 2020
WEDNESDAY, 10:00 A.M.

ATTENDANCE

NAME:

ADDRESS:

1. *Bob Polina*
2. *Chuck Barnett*
3. *THERESA LAINE*
4. *Aaron Springs*
5. *WM COLLINS*
6. *Donald Koppach*
7. *Jessica VanderKliet*
8. *Wayne Witkowski*
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- 20.

Lehman Sup. Supervisor

USDA
Lehman Sup. Supervisor

Lehman TPO Supervisor

wcollins@simonecollins.com

GS Drasher Ref Drans At
Lahn Op Schuler-
Pike Cty. Dispatch

**MARCH 11, 2020
WEDNESDAY, 10:00 A.M.**

AGENDA

CALL THE MEETING TO ORDER

PUBLIC COMMENTS

USDA – BUSHKILL OUTREACH & SENIOR CENTER

APPOINT ALTERNATE PLANNING COMMISSION MEMBER

ADJOURNMENT