

July 23, 2020  
Thursday 2PM

**MINUTES**

**CALL THE MEETING TO ORDER:**

Chairman Robert H. Rohner, Jr. called the meeting to order at 2:10 PM. Also present were Theresa Laino, Vice Chair, Aaron Springs, Supervisor, Donald Karpowich, Township Solicitor, Sean Logsdon, Township Solicitor, Michael Lamoreaux, Township Engineer and Edwina Wolfe, Assistant Secretary.

**PUBLIC COMMENTS:**

There were no public comments.

**APPROVE THE MINUTES OF JUNE 25, 2020:**

Motion made by Mr. Rohner second by Mr. Springs to approve the minutes of the June 25, 2020 meeting.

**AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:**

Motion made by Mr. Rohner second by Mr. Springs to authorize the payment of the bills on List #1, List #2 and the transfers as presented.

**ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED MAY 31, 2020:**

Motion made by Mr. Rohner second by Mr. Springs to accept the financial statements: all funds, for the month ended May 31, 2020.

**ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED JUNE 30, 2020:**

Motion made by Mr. Rohner second by Mr. Springs to accept the financial statements: all funds, for the month ended June 30, 2020.

**OLD BUSINESS:**

**1. BRISCO MT. ROAD CULVERT:**

Tabled

**2. SUNSET ACRES PROPOSED ROAD DEDICATION:**

Tabled.

**3. BUSHKILL OUTREACH & SENIOR CENTER:**

Mike Lamoreaux reported the USDA has requested an environmental report. A full, 60-page, full draft report will be submitted for review by the Township Supervisors by Tuesday, July 28.

#### **4. PROPOSED ORDINANCE AMENDMENTS SHORT-TERM RENTAL ORDINANCE**

The Supervisors will conduct a hearing at 3:00 P.M. today to discuss amending the Short-Term Rental Ordinance.

#### **NEW BUSINESS:**

##### **1. MT. LAWN BOYS HILL CABIN:**

Todd Holmes from Reilley and Associates presented plans for a proposed new cabin on the Boys Hill at Mount Lawn. Mr. Holmes presented plans and explained the idea for the new cabin. Two cabins have been previously replaced with modern structures and the proposal is to use a similar design for the new cabin. The sewage system has been upgraded within the past 2 years and has adequate capacity to handle the additional building. The electric for the new building will be extended from the existing building with the lines being buried. The Planning Commission has already approved the plans and submitted them to the Supervisors for approval. Mike Lamoreaux added that Matt Stickler has reviewed the plans and commented; all of his requests have been met. Attorney Karpowich asked if the use is pre-existing conforming use and if this will be an expansion of that use. Mr. Holmes responded that it is permitted use. Mr. Karpowich also asked if all zoning requirements have been met for the location for the project, Mr. Holmes responded that all zoning requirements have been met. Mr. Karpowich then asked if the Planning Commission has approved the project; yes, it has been approved by the Planning Commission.

Mr. Holmes requested the following waivers:

1. A waiver for the steep slopes on the basin because the site is on a hill.
2. The scale for the drawing is 1=250 to get the plans on 1 piece of paper.
3. The land development is required to show existing natural features; they are requesting to show the features on the project area only, not the entire site due to the size of the site.
4. Profiles are required for the water and sewer systems; they are not complicated water or sewer systems; they are on site water and sewer systems. They would like this requirement to be waived.
5. Public notification is required for land development submissions. They are asking for a waiver for this due to the small size of the project.
6. They are also asking for a waiver for the requirement to notify property owners within 1500 feet of the project as the closest adjacent residential property is 1700 feet from the project and to Bushkill Falls property the distance is 200 feet.

A motion was made by Mr. Rohner to approve the 6 requested waivers and to grant conditional approval based upon the approval of the Sewage Enforcement Officer second by Ms. Laino. Unanimous.

##### **2. RESURFACING PROJECTS**

Mike Lamoreaux previously gave a draft copy of the resurfacing project for East Sugar Mountain Road to Roadmaster Tim Rohner. The bridge will not be touched on this road at this time. The project will go from the west side of the bridge up and will be approximately 3700 feet and will get a scratch coat and top coat. For the resurfacing of Brodhead Road Mr. Lamoreaux recommends doing a 1 ½ inch overlay. Mr. Lamoreaux will advertise for a bid alternate to tar and chip the road as well.

#### **MISCELLANEOUS:**

The 2020 Halloween Trail is cancelled.

**POCONO MT./PIKE COUNTY COG REPORT(S):**

Ms. Laino attended the meeting and stated the tax report was discussed and approved– taxes are collected by Berkheimer.

**PUBLIC WORKS DIRECTOR/ROADMASTER REPORT:**

Roadmaster Tim Rohner explained that work continues on trucks and equipment. The crew continues doing clean up from Clean Up Days. The new porch roofs on the township building have been completed. Shoulder and drop off work have been done on Brisco Mountain. Road. Leaves and the ditches have been cleaned in Rustic Acres and the recycling sites have been cleaned at the township building, Pine Ridge, Tamiment and Ranchlands. The parking spaces in the park have been painted. A new culvert pipe was installed and the shoulders and culvert pipes have been cleaned on East Sugar Mountain. Road. The crew has been working on the handicap ramp at the annex. The new leaf vac and truck have been delivered. The shoulder on Traverse Road in 5A has been repaired. Work continues on installing the new dump body on truck #915. Site lines have been mowed. Pocono Fence installed the fences at Lehman Park and the township building. The shoulders have been mowed on the township roads. The CAT backhoe was serviced by CAT. There was a Road Task Force meeting on July 16<sup>th</sup>, Mr. Rohner was unable to attend. The next meeting is scheduled for August 20<sup>th</sup>.

**COMMENTS:**

Mr. Lamoreaux announced that before the end of the year the county will be looking into working on the bridge on East Sugar Mountain Road.

Wayne Witkowski asked if the litter problem in the township has become any better. Tim Rohner said the issue is better than it was before. Mr. Witkowski asked if there are plans to remove road construction clutter by PMLE. Robert Rohner responded saying they are still working on resurfacing the road. The area will be cleaned up when the project is completed. Mr. Witkowski asked if there was any damage in the township from the recent storms – there was no damage.

**ADJOURNMENT:**

There being no further business motion made by Mr. Rohner second by Mr. Springs to adjourn the meeting at 2:49PM. Unanimous.

Respectfully submitted,

Edwina Wolfe  
Assistant Secretary