

**MINUTES**

**CALL THE MEETING TO ORDER:**

Chairman Robert H. Rohner, Jr. called the meeting to order at 3:00 P.M. Also present were Theresa Laino, Vice Chair, Aaron Springs, Supervisor, Sean Logsdon, Township Solicitor, Mike Lamoreaux, Township Engineer and Edwina Wolfe, Assistant Secretary.

**PUBLIC COMMENTS:**

None.

**APPROVE THE MINUTES – RE-ORGANIZATION OF JANUARY 3, 2023:**

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the January 3, 2023 Re-Organization meeting. Unanimous.

**APPROVE THE MINUTES – REGULAR MEETING OF JANUARY 3, 2023:**

Motion made by Ms. Laino second by Mr. Springs to approve the minutes of the January 3, 2023 meeting. Unanimous.

**APPROVE THE MINUTES – PUBLIC HEARING ZONING ORDINANCE AMENDMENT OF JANUARY 12, 2023:**

Motion made by Ms. Laino second by Mr. Springs to approve the minutes of the Public Hearing Zoning Ordinance Amendment meeting of January 12, 2023. Unanimous.

**APPROVE THE MINUTES – REGULAR MEETING OF JANUARY 12, 2023:**

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the January 12, 2023 meeting. Unanimous.

**APPROVE THE MINUTES - JANUARY 26, 2023:**

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the January 26, 2023 meeting. Unanimous.

**APPROVE THE MINUTES - FEBRUARY 2, 2023:**

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the February 2, 2023 meeting. Unanimous.

**AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:**

Motion made by Mr. Springs second by Ms. Laino to approve the payment of the bills on List #1, List #2 and the transfers as presented.

**ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED NOVEMBER 30, 2022:**

Motion made by Ms. Laino second by Mr. Springs to accept the financial statements; all funds, for the month ended November 30, 2022. Unanimous.

**ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED DECEMBER 31, 2022:**

Motion made by Ms. Laino second by Mr. Springs to accept the financial statements; all funds, for the month ended December 31, 2022. Unanimous.

**PUBLIC HEARING: SUBDIVISION & LAND DEVELOPMENT ORDINANCE AMENDMENTS:**

Mr. Rohner opened the public hearing at 3:03 P.M. Mr. Logsdon discussed the steps taken to develop the revisions to the SALDO. The Pike County Planning Commission and Lehman Township Planning Commission both reviewed and suggested changes which Mr. Logsdon made. Mr. Logsdon then explained the guidelines of the SALDO. Michael Archipolo asked if there are provisions in the SALDO that address sewage systems should a developer want to put in a new housing development. Mr. Logsdon responded that there is a specific section of the SALDO that deals with sewage. There is also a Sewage Ordinance that addresses sewage issues. Wayne Witkowski questioned if the SALDO is being updated because it expired. Mr. Logsdon explained it was updated along with the Zoning Ordinance – it did not expire. Motion to approve the Subdivision & Land Development Ordinance Amendments made by Mr. Rohner second by Mr. Springs. Unanimous. Motion to close the public hearing at 3:25 P.M. made by Mr. Rohner second by Mr. Springs. Unanimous.

**OLD BUSINESS:**

**1. BRISCO MT. CULVERT:**

Tabled.

**2. BUSHKILL OUTREACH & COMMUNITY CENTER PROJECT:**

Mr. Lamoreaux announced the bids for the project were opened last week. Some required forms for USDA were not provided by the bidders. Mr. Lamoreaux will discuss this with Mr. Logsdon.

**3. LEHMAN PIKE EMERGENCY MEDICAL SERVICES:**

Lehman Pike Emergency Administrator Susanne Duffy gave the following report:

Between 1/1/2023 and 1/31/2023 LPEMS has received 121 dispatches. Of those dispatches, 56% (68) had an incident type as ALS and 42% (51) had an incident type as BLS. There were also two non-emergency phone call advisories dispatched during that time. Of the 121 calls, we

responded to 16 calls as mutual aid for other agencies, and we were unable to respond to 11 calls as a result of being previously committed to other emergencies.

Our newest ambulance is now in our possession, having had the power load installed, graphics completed, and radios/cameras/narcotics safe installed. We are unable to license the ambulance at this time, however, as it was brought to our attention by the graphics company that there are multiple issues with the doors to the box of the truck. Parts that were originally ordered to repair these issues were incorrect, and we are still awaiting delivery of the correct parts.

The first ambulance, that has been out of service due to an engine issue, has been returned to Ford, as the replacement engine they installed was defective. We received a call this week from the company responsible for getting another replacement, but they advise that there is still a large back log in acquiring parts. They are hoping that Ford will give them the approval and definitive date for acquiring another engine. They advise that they should have an answer for us in the next couple of weeks.

Supplies are being ordered as necessary. Whenever possible, supplies are being restocked at the hospitals, but there are many items that the hospitals do not offer for restock. In addition, there are still significant shortages of supplies such as medications that are required to be on all ambulances. When we cannot get those medications from the Emergency Departments or from our vendors, we have been making requests to the St. Luke's Hospital Monroe Pharmacy, and they are allowing us to purchase medications from them, if available. There is talk that the hospitals may be prohibited from allowing such purchases in the near future due to regulations, but we have not been told formally that we cannot purchase medications at this time.

We had a meeting with Port Jervis Volunteer Ambulance Corps to make arrangements for additional coverage for the Lost Highway Event at Poconos Park as well as for any other major events that may take place in that venue. It is our goal to provide as much Emergency Medical Coverage for any and all events that take place in Lehman Township without causing loss of coverage for the Township residents, visitors, or the surrounding areas. It was our feeling that by asking agencies that are not directly surrounding our area to assist us in covering such events, we would be putting less undue stress on our Lehman crews as well as the crews of the surrounding townships.

The EMS Council has retained a new hire to replace a former employee. They should be able to get through the backlog that was created by that loss in the near future.

Richard Schultz went to a seniors meeting where Debbie Kulick told those in attendance if Bushkill Emergency Corp responds to a call in Lehman Township they will be charged the full rate by them. Mr. Schultz asked if there is a mutual aid agreement in place. Susanne Duffy responded by telling him Ms. Kulick refused to sign a mutual aid agreement with Lehman Pike EMS. Letters sent by Ms. Kulick are on file in the administrative office should anyone wish to view them. Mr. Schultz asked if BEC can be the last service called for a call in Lehman Township. Protocol calls for the nearest service to be called.

**4. EAST STROUDSBURG AREA SCHOOL DISTRICT NORTH CAMPUS SECURITY & SAFETY:**

Mr. Logsdon attended the last School Board meeting by zoom. He said it was a well-regulated meeting. In order to participate in the meeting and ask questions you must register to participate with your name, address and subject to discuss. If you don't fill out the form you aren't permitted to participate in the meeting. The meeting was exactly 1 hour long. Things were discussed and decided at the committee level. There was no discussion on many matters on the agenda. Mr. Rohner reminded those in attendance that the supervisors had invited Dr. Riker and Chief Mills from the East Stroudsburg School District to attend a meeting with the supervisors and were declined. Anyone wishing to view emails between the supervisors and school board members regarding this and other concerns are invited to come to the administrative office to view them.

**5. APPOINT DEPUTY EMERGENCY MANAGEMENT COORDINATOR:**

Motion made by Ms. Laino second by Mr. Springs to appoint Austin Conklin as Deputy Emergency Management Coordinator. Unanimous.

**NEW BUSINESS:**

**1. RESOLUTION NO. 390 – 2023 FIRE POLICE:**

Mr. Rohner announced the following nominees for 2023 Fire Police: Matt Pederson, Austin Conklin, Richard Schultz, Liam Webber, Seth Harrison, William Careri, Richard Karlsson, Joseph Quaresimo, Marina Cameron, Allen Dennard. Motion made by Ms. Laino second by Mr. Springs to adopt Resolution No. 390 – 2023 Fire Police. Unanimous.

**2. CLEAN UP DAYS TO BE HELD FRIDAYS ON JUNE 2<sup>ND</sup>, JUNE 16<sup>TH</sup> WITH PAPER SHREDDING (9:00 A.M. TO 2:00 P.M.), JULY 14<sup>TH</sup>, AUGUST 18<sup>TH</sup>, SEPTEMBER 8<sup>TH</sup> AND SEPTEMBER 22<sup>ND</sup> WITH PAPER SHREDDING (9:00 A.M. TO 2:00 P.M.). TIMES ARE 7:00 A.M. TO 2:00 P.M.**

**MISCELLANEOUS:**

Michael Archipolo questioned where the money saved on road materials when the winters are mild is used. Mr. Rohner responded saying the money is used to offset the cost of other projects such as road resurfacing.

**POCONO MT./PIKE COUNTY COG REPORT(S):**

Ms. Laino reported there was a spokesperson from the Monroe County Public Safety at the meeting to discuss the 2023 Emergency Management Course Schedule. A copy of the schedule is attached to these minutes on file.

**ROADMASTER/PUBLIC WORKS DIRECTOR:**

Roadmaster Tim Rohner reported that work on trucks continues. Bill Duffy has been working at the Kuzava building and the township building. The maintenance building has been cleaned up at the park. Installation of the new propane heaters for the shop has been completed. The crew cleaned up the leaf drop off site at the township building. Pot holes in the parking lot at the park have been filled. Mulch

and compost have been hauled to the township building from Oak Grove. The crew has been working on replacing and installing new street signs on various township roads. The crew was out plowing and cindering on 1/25 & 1/31. Brush and trees were cut on Brisco Mtn. Road and trash was picked up on Roosie Road, Thurner Road, Church Lane and Brodhead Road. The crew went to Henderson to look at new dump trucks on 2/3/2023. Two tires were replaced on truck #920. Trees were cut on Creek Road and West Sugar Mountain Road. Several trash bags were found along the road and given to zoning to find a name in the trash. The Oak Grove totals for 2022 are brush 1284 yards and leaves 997 yards. The next Road Task Force meeting is scheduled for 2/16/2023.

**EXECUTIVE SESSION:**

**Litigation with Northeast Site, John Sivick and Boucher and James  
Litigation with PennDot**

**ADJOURNMENT:**

There being no further business motion to adjourn the meeting at 4:20 P.M., and go into executive session made by Mr. Rohner second by Mr. Springs. Unanimous.

Respectfully submitted by,

Edwina Wolfe  
Assistant Secretary