

**Minutes**

**CALL THE MEETING TO ORDER:**

Chairman Robert H. Rohner, Jr. called the meeting to order at 3:01 P.M. Also present were Aaron Springs, Supervisor, Sean Logsdon, Township Solicitor, Mike Lamoreaux, Township Engineer, and Edwina Wolfe, Assistant Secretary. Theresa Laino, Vice Chair was absent.

**PUBLIC COMMENTS:**

None.

**APPROVE THE MINUTES OF OCTOBER 12, 2023:**

Motion made by Mr. Springs second by Mr. Rohner to approve the minutes of the October 12, 2023 meeting. Unanimous.

**AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:**

Motion made by Mr. Springs second by Mr. Rohner to approve the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

**ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED AUGUST 31, 2023:**

Motion made by Mr. Springs second by Mr. Rohner to accept the financial statements; all funds, for the month ended August 31, 2023. Unanimous.

**ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED SEPTEMBER 30, 2023:**

Motion made by Mr. Springs second by Mr. Rohner to accept the financial statements; all funds, for the month ended September 30, 2023. Unanimous.

**PUBLIC HEARING: ORDINANCE NO. 154 – EMERGENCY OPERATIONS PLAN FOR EVENTS:**

Mr. Logsdon opened the hearing at 3:02 P.M. He explained Ordinance No. 154 is an ordinance regarding EMS Crew and Fire Department responsibilities at various events that may be held throughout the township. This ordinance requires that venues submit an emergency operations plan to the township or to the EMS Co-Ordinator a minimum of 30 days prior to the event. The size of the event will dictate if a venue must submit a plan or not. No public comments were received. Motion to approve Ordinance No. 154 made by Mr. Springs second by Mr. Rohner. Motion to close the hearing at 3:03 P.M. made by Mr. Rohner second by Mr. Springs. A copy of the ordinance is a part of these minutes on file.

**BID OPENING: ROAD MATERIALS:**

Mr. Rohner opened the following bids for road materials:

From Heidelberg Materials:

Gabion Rock  
No bid.

Crusher Run:  
Pick up \$12.75/ton for a total of \$6,375.00  
Delivered \$22.00/ton for a total of \$11,125.00

Clean #3 Stone:  
No bid.

Wearing:  
No bid.

From Eureka Stone:

Gabion Rock  
Pick up \$21.00/ton for a total of \$6,300.00  
Delivered \$28.35/ton for a total of \$8,505.00

Crusher Run:  
Pick up \$14.50/ton for a total of \$7,250.00  
Delivered \$21.85/ton for a total of \$10,925.00

Clean #3 Stone:  
Pick up \$22.00/ton for a total of \$11,000.00  
Delivered \$29.35/ton for a total of \$14,675.00

Wearing:  
Pick up \$70.82/ton for a total of \$28,328.00  
Delivered \$70.82/ton plus \$110 per hour delivery fee for a total of \$28,328.00

Dingmans Ferry Stone:

Gabion Rock  
No bid.

Crusher Run:  
Pick up \$15.00/ton for a total of \$7,500.00  
Delivered \$24.00/ton for a total of \$12,000.00

Clean #3 Stone:  
Pick up \$18.50/ton for a total of \$9,250.00  
Delivered \$26.00/ton for a total of \$13,000.00

Wearing:  
No bid.

Motion by Mr. Springs to award the bid for Gabion Rock FOB and delivery to Eureka Stone second by Mr. Rohner.

Motion by Mr. Springs to award the bid for Crusher Run FOB to Heidelberg Materials and delivery to Eureka Stone second by Mr. Rohner.

Motion by Mr. Springs to award the bid for Clean #3 Stone FOB and delivery to Dingmans Ferry Stone second by Mr. Rohner. Unanimous.

Motion by Mr. Springs to award the bid for FOB and delivery of Wearing to Eureka Stone second by Mr. Rohner.

**OLD BUSINESS:**

**1. BUSHKILL OUTREACH & COMMUNITY CENTER PROJECT:**

Mr. Lamoreaux reported he has received an email authorizing the start of the project from USDA. He will schedule a pre-construction meeting with the contractors, Mr. Logsdon, the supervisors and himself within the next 2 weeks. He expects to receive the notice to proceed from USDA right after this meeting.

**2. LEHMAN PIKE EMERGENCY MEDICAL SERVICES:**

Lehman Pike EMS Administrator Sue Duffy gave the following report:

For the month of October 2023, LPEMS responded to 97 “911” emergency dispatches. 54% (52) were dispatched as ALS; 45% (44) were dispatched as BLS; 1% (1) was not a 911 emergency in nature (phone call). On a side note, 20% (19) dispatches were mutual aid assistance for outside agencies. The breakdown of dispatches per Township is as follows:

- Lehman Township:	69	72%
- Middle Smithfield 588:	9	9%
- Middle Smithfield BEC:	8	8%
- Delaware Twp:	3	3%
- Monroe County:	6	6%
- Porter Twp:	1	1%
- Blooming Grove:	1	1%

Vehicle Status: 24-1 had some minor damage due to a mishap with the septic cover and a tree branch. Matt Snyder compounded the scratches out. There was no significant damage noted. The ESO Inventory package is almost ready to be implemented. Thank you to Greg and Rosie for all the inputting of the inventory.

The standby for the Haunted Poconos Park was busy and successful. Thank you to Greg, Rosie, Alex, Kim, and Theresa for all of their assistance for the weekend.

We received notification that our application for the Fire Commissioners Grant was approved. We will be using the funds to reduce the debt on unit 24-1 and then using those funds to purchase cyanokits for our vehicles.

**3. EAST STROUDSBURG AREA SCHOOL DISTRICT NORTH CAMPUS SECURITY & SAFETY:**

Wayne Rohner discussed a phone call he received from special agent Barton Celie of the Attorney General's Office regarding a complaint received from a Monroe County resident. Mr. Rohner must fill out a 3-page form regarding construction fraud. Before he submits this form to the Attorney General, he will share it with the supervisors for support and must submit it to the School Board prior to submitting it to the Attorney General's Office. Mr. Rohner wants to do this because he feels that the school district wants to ignore the sink hole problem at the north campus. The district did stage one repairs this summer and there is no plan to move forward with stage two. It will cost the taxpayers millions of dollars to eventually do this repair. Mr. Rohner wants to hold the contractors accountable for sub-par construction.

**NEW BUSINESS:**

**1. LITIGATION WITH NORTHEAST SITE, JOHN SIVICK AND BOUCHER & JAMES CONCLUSION:**

Mr. Logsdon discussed that they are still finalizing litigation. The case has been settled through mediation. The General Release Form signed by all parties should be complete by the end of 2023.

**MISCELLANEOUS:**

**1. THE SUPERVISORS WILL CONDUCT A 2024 BUDGET WORKSHOP ON THURSDAY, NOVEMBER 16<sup>TH</sup> AT 9:00 A.M.**

**POCONO MT./PIKE COUNTY COG REPORT(S):**

No report.

**ROADMASTER/PUBLIC WORKS DIRECTOR:**

Roadmaster Tim Rohner reported work continues on trucks and equipment. The crew has done work on the fence at the park. 218 tons of anti-skid have been delivered as well as 236 tons of treated salt. The recycle truck and truck 915 passed state inspection. Clean up continues at the recycle site. The crew has been working on installing the tailgate spreaders on the trucks. Work has been done on the carport at the park. The crew has been working on the shoulders on Creek Road, Krump Road, Wickes Road, Minks Pond Road, East & West Sugar Mtn. Roads, and Winona Falls Road. Leaves have been picked up in Rustic Acres, on Little Egypt Road, and East & West Sugar Mtn. Roads.

The township sponsored the tractor & hay rides at the Halloween Event at Poconos Park. There was dog training at the Township Park on 10/21/23.

The Boy Scouts picked up trash along Little Egypt Road on 11/4/23.

The next Road Task Force meeting is scheduled for 11/16/23.

November 9, 2023

**EXECUTIVE SESSION:**

**LITIGATION - PENNDOT**

**ADJOURNMENT:**

There being no further business motion to adjourn the meeting at 3:28 P.M. and go into Executive Session- Litigation – Penndot made by Mr. Rohner second by Mr. Springs.

Respectfully submitted by,

*Edwina Wolfe*  
Edwina Wolfe  
Assistant Secretary