

**OCTOBER 12, 2023
THURSDAY, 3:00 P.M.**

MINUTES

CALL THE MEETING TO ORDER:

Chairman Robert H. Rohner, Jr. called the meeting to order at 3:05 P.M. Also present were Theresa Laino, Vice Chair, Aaron Springs, Supervisor, Sean Logsdon, Township Solicitor, Mike Lamoreaux, Township Engineer, and Edwina Wolfe, Assistant Secretary.

PUBLIC COMMENTS:

None.

APPROVE THE MINUTES OF SEPTEMBER 14, 2023:

Motion made by Ms. Laino second by Mr. Springs to approve the minutes of the September 14, 2023 meeting. Unanimous.

APPROVE THE MINUTES OF OCTOBER 4, 2023:

Motion made by Ms. Laino second by Mr. Springs to approve the minutes of the October 4, 2023 meeting. Unanimous.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Ms. Laino second by Mr. Springs to approve the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED JULY 31, 2023:

Motion made by Ms. Laino second by Mr. Springs to accept the financial statements; all funds, for the month ended July 31, 2023. Unanimous.

PUBLIC HEARING: ORDINANCE NO. 154 – EMERGENCY OPERATIONS PLAN FOR EVENTS:

Due to the fact the notice of publication from the Pocono Record has not been received the hearing was rescheduled for the November 9, 2023 supervisors' meeting.

BID OPENING: ROAD MATERIALS:

There were no bids received. Mr. Rohner will advertise again, and present the bids at the November 9, 2023 supervisors' meeting.

OLD BUSINESS:

1. BUSHKILL OUTREACH & COMMUNITY CENTER PROJECT:

Mr. Lamoreaux reported that the original bid documents required Builders Risk Insurance for each of the four contractors. When the bids came in not all four provided the insurance which started the discussion of whether or not their umbrella policies, or other policies would cover Builders Risk. USDA said no to that. So, Builders Risk Insurance was required from all contractors. It was obtained from three of the four contractors. At that point USDA felt that it would be more appropriate for the township to obtain the Builders Risk policy rather than the contractors. Mr. Lamoreaux feels in the interest of time it would be best for the township to adhere the policy that USDA is requesting so the project can begin.

2. LEHMAN PIKE EMERGENCY MEDICAL SERVICES:

Lehman Pike EMS Administrator Susanne Duffy gave the following report:

For the month of September 2023, LPEMS responded to 131 “911” emergency dispatches. 61% (80) were dispatched as ALS and 39% (51) were dispatched as BLS. The breakdown of dispatches per Township is as follows:

Lehman Township:	99	76%
Middle Smithfield 588:	10	8%
Middle Smithfield BEC:	6	5%
Delaware Twp:	7	5%
Porter Twp:	4	3%
Monroe County:	5	3%

Vehicle Status:

Hospital channels A-3 and A-5 have been installed in the all of the portable radios except 24-3 (the radio is different than the others) by Charlie Frantz. Charlie will meet up with someone later in the week with the correct cable and program to install the channels in that vehicle as well.

Vehicle 24-2 had a recalled item repaired.

The crew will begin to use the ESO Inventory package for all equipment and supplies ensuring better tracking and stock verification.

There was a standby crew for the annual Pink Walk. We were also asked to attend Saw Creek’s Octoberfest and will do so if possible.

3. EAST STROUDSBURG AREA SCHOOL DISTRICT NORTH CAMPUS SECURITY & SAFETY:

Wayne Rohner reported that at the last Properties and Facilities meeting engineering was instructed to look into an addition to the bus garage at the North Campus. It will take some time for this to be completed.

NEW BUSINESS:

1. RESOLUTION NO. 393 – AUTHORITY FOR CASH MANAGEMENT SERVICES:

Mr. Rohner explained this Resolution is to permit online banking for the ESSA accounts. Motion made by Mr. Springs second by Ms. Laino to pass Resolution No. 393. Unanimous.

MISCELLANEOUS:

Mr. Logsdon discussed legislation being presented regarding blight. He will monitor this and keep the supervisors updated.

Mr. Lamoreaux asked the status of the culvert on Brisco Mt. Rd. where the township did the repair. Tim Rohner replied the repair is holding up.

Mr. Logsdon asked Mr. Lamoreaux if he has seen the email from Dollar General requesting to move forward with the project. He hasn't seen it, so Mr. Logsdon will forward it to him for review.

POCONO MT./PIKE COUNTY COG REPORT(S):

Ms. Laino stated that at the COG meeting it was reported the 911 system was down in Monroe County for two weeks, covid hospitalizations doubled in number from two to four, and \$7000 was raised in the golf tournament sponsored by the COG.

ROADMASTER/PUBLIC WORKS DIRECTOR:

Roadmaster Public Works Director Tim Rohner gave the following report:

Work continues on trucks, equipment, and the Kuzava building. All fire extinguishers have been serviced and inspected. Site lines have been mowed. The shoulders and brush on township roads have been mowed with the new Holland and Boom mowers. Trucks #912, #922 and the Recycle truck had new tires put on. The Ram ambulance had a front-end alignment, two front tires put on, and had a recall done for rear brake hoses. Trucks #912, #913, #920, the Chase Vehicle, and the Ford ambulance all passed state inspection. The township roads have been broomed from the recent storms. Clean up continues from Clean Up Days. Trash has been removed from township roads. Trees were cut on Brisco Mt. Rd., Creek Road, Brodhead Road and at the Township Park. All crew members completed Class "C" training for gas/diesel tanks. A new clutch and new transmission were installed on the Mack truck. All lines on township roads have been painted. A sink hole on East Court was dug out and paved. The crew dug out and paved two new culvert pipes on Brisco Mt. Rd. Shoulders have been fixed on Creek Road.

The next Road Task Force meeting is scheduled for Thursday, October 19, 2023

There were six clean up days in 2023. Below is a list of items collected and disposed of:

62 dumpsters, 31 30-yard and 31 40-yard
3 truckloads of T.V.'s and electronics
2,037 lbs. of batteries
12,700 lbs. of tires
420 gallons of waste water that was mixed with oil
1,225 gallons of waste oil
6 30-yard dumpsters of scrap metal

20 truckloads of scrap metal were hauled to JFR
21,200 lbs. of paper were shredded
122 tires with rims were taken to Sibums
8 55-gallon drums of mixed paint which is equal to 440 gallons

EXECUTIVE SESSION:

**Litigation with Northeast Site, John Sivick and Boucher and James
Litigation with PennDot**

Mr. Rohner reported the Executive Session was held at 1:30 P.M. on this day.

ADJOURNMENT:

There being no further business motion to adjourn the meeting at 3:31 P.M. and go into executive session-
personnel made by Mr. Rohner second by Ms. Laino. Unanimous.

Respectfully submitted by,

Edwina Wolfe

Edwina Wolfe
Assistant Secretary