

**JANUARY 2, 2024  
TUESDAY, 1:00 P.M.**

**AGENDA – REORGANIZATION**

**APPOINT TEMPORARY CHAIRMAN**

**CALL THE MEETING TO ORDER**

- 1. APPOINT CHAIRMAN**
- 2. APPOINT VICE CHAIRMAN**
- 3. APPOINT SECRETARY/TREASURER**
- 4. APPOINT ASSISTANT SECRETARY/TREASURER**
- 5. RECOMMENDATION FOR THE AMOUNT OF THE TREASURER'S BOND (\$2.8M) AND THE ASSISTANT'S BOND (\$25,000)**
- 6. APPOINT PUBLIC WORKS DIRECTOR/ROADMASTER AND ASSISTANT PUBLIC WORKS DIRECTOR/ROADMASTER**
- 7. APPOINT LEGAL COUNSEL FOR SUPERVISORS AND PLANNING COMMISSION**
- 8. APPOINT LEGAL COUNSEL FOR ZONING HEARING BOARD**
- 9. APPOINT TOWNSHIP ENGINEER**
- 10. APPOINT ZONING OFFICER AND ALTERNATE**
- 11. APPOINT BUILDING CODE OFFICIAL, CODE ENFORCEMENT OFFICER AND COMMERCIAL CODE ENFORCEMENT OFFICER**
- 12. APPOINT SEWAGE OFFICER AND ALTERNATE**
- 13. APPOINT PLANNING COMMISSION MEMBERS**
- 14. APPOINT ZONING HEARING BOARD MEMBERS AND ALTERNATE**
- 15. APPOINT MEMBER TO THE VACANCY BOARD**

16. APPOINT REPRESENTATIVE AND ALTERNATE TO THE PIKE COUNTY COG AND THE POCONO MOUNTAIN COG
17. APPOINT TOWNSHIP HISTORIAN
18. DESIGNATE TWO (2) NEWSPAPERS FOR ADVERTISING
19. SET DAY AND TIME FOR REGULAR BOARD MEETINGS
20. DESIGNATE BANKS AND INVESTMENT TRUST
21. AUTHORIZE THE SECRETARY/TREASURER TO PAY SALARIES, POSTAGE AND MEETING PAY AS NECESSARY
22. AUTHORIZE THE SECRETARY/TREASURER TO MAKE INVESTMENTS AND/OR TRANSFERS AS NEEDED
23. AUTHORIZATION FOR SIGNATURES ON CHECKS
24. AUTHORIZE ATTENDANCE TO SEMINARS AND CONFERENCES
25. SET SALARIES WITH EFFECTIVE DATE
26. APPROVE THE EMPLOYEE BENEFITS AND INFORMATION
27. DESIGNATE THE CERTIFIED PUBLIC ACCOUNTANT FOR THE AUDIT OF THE 2023 RECORDS - RESOLUTION NO. 396
28. APPOINT OPEN RECORDS OFFICER
29. APPOINT MEMBERS TO CODE ENFORCEMENT APPEALS BOARD
30. APPOINT RECREATION COMMITTEE CHAIRMAN
31. APPOINT EMERGENCY MANAGEMENT DIRECTOR AND DEPUTY EMERGENCY MANAGEMENT COORDINATOR
32. APPOINT RECYCLING COORDINATOR
33. APPOINT REPRESENTATIVES AND ALTERNATE TO THE OAK GROVE MULTI-MUNICIPAL COMPOST PROCESSING BOARD

**34. APPOINT DEPUTY TAX COLLECTOR**

**35. APPOINT MEMBER AND ALTERNATE TO THE LOCAL  
ENABLING ACT TAX COLLECTION AUTHORITY BOARD**

**36. APPOINT EMERGENCY MEDICAL SERVICES ADMINISTRATOR**

**37. APPOINT REPRESENTATIVE TO THE PIKE COUNTY ROAD TASK  
FORCE**

**ADJOURNMENT**