

**JANUARY 2, 2024
TUESDAY, FOLLOWING
REORGANIZATION MEETING
AT 1:00 P.M.**

MINUTES

CALL THE MEETING TO ORDER:

Chairman Robert H. Rohner, Jr. called the meeting to order at 1:13 P.M. Also present were Theresa Laino, Vice Chair, Aaron Springs, Supervisor, Sean Logsdon, Township Solicitor, Mike Lamoreaux, Township Engineer, and Edwina Wolfe, Assistant Secretary.

PUBLIC COMMENTS:

None.

APPROVE THE MINUTES OF DECEMBER 14, 2023:

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the December 14, 2023 meeting. Unanimous.

APPROVE THE MINUTES OF DECEMBER 21, 2023:

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the December 21, 2023 meeting. Unanimous.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Springs second by Ms. Laino to approve the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED OCTOBER 31, 2023:

Tabled.

OLD BUSINESS:

1. BUSHKILL OUTREACH & COMMUNITY CENTER PROJECT:

Mr. Lamoreaux reported the project is underway. He believes plans are ongoing to do the excavating for footings this month. The target completion date is January 2025. Mr. Rohner asked Mr. Lamoreaux if he has heard anything about the email he sent to Charles Garnett of USDA about the MHE bills and township cancelled checks. To date Mr. Lamoreaux has not heard from Mr. Garnett.

2. LEHMAN PIKE EMERGENCY MEDICAL SERVICES:

Lehman Pike EMS Administrator Sue Duffy gave the following report:

For the month of December 2023, LPEMS responded to 109 “911” emergency dispatches. 36 (33%) were dispatched as BLS and 73 (67%) were dispatched as ALS. Of the 109 calls, 18 (17%) were mutual aid assistance calls for outside agencies.

The breakdown of dispatches per Township is as follows:

Lehman Township:	86	79%
Middle Smithfield 588:	4	4%
Middle Smithfield BEC:	14	12%
Porter Township:	2	2%
Delaware Township:	1	1%
Monroe County:	2	2%

A number of requests from Lehman Township residents regarding CPR classes have been received. As there are several Instructors at LPEMS, we will be looking into hosting regular Lay-Person CPR classes for our residents in the upcoming months. We are also looking into a First on the Scene class for residents. This class teaches non-EMS responders the appropriate information to provide when calling 911; basic “Stop the Bleed” treatment; basic first aid; and basic CPR, among other items.

Previously there was a discussion about obtaining a DEA number, which is a number that the Drug Enforcement Agency gives out to monitor agencies who handle controlled substances. This number was not required in the past to obtain drugs for the ambulances. However, Lehigh Valley Hospital now requires one. Ms. Duffy doesn’t use Lehigh Valley to obtain the drugs needed for the ambulances, she uses St. Luke’s Hospital who does not require a DEA number. It was decided to wait until St. Luke’s requires the number to obtain one.

24-1 will be taken for a recall repair on January 4. Regular maintenance was completed on vehicles, and 24-3 is up and ready to be used as a backup. It is currently being housed at the Lehman Community Park.

3. EAST STROUDSBURG AREA SCHOOL DISTRICT NORTH CAMPUS:

Tabled.

NEW BUSINESS:

1. DISABLED VETERANS’ REAL PROPERTY TAX EXEMPTION CERTIFICATION – JOSEPH A. POIRIER:

Motion made by Mr. Springs second by Ms. Laino to approve disabled veterans’ real property tax exemption certification – Joseph A. Poirier. Unanimous.

MISCELLANEOUS:

Mr. Logsdon is looking into whether any expenses for the Bushkill Outreach project can be submitted for R-CAP reimbursement. He will look further into this and let the supervisors know if the project qualifies.

Attorney Logsdon informed those in attendance that Pennsylvania has passed into law the ability for PennDOT to use cameras on highways to monitor speed and issue citations for speeding.

POCONO MT./PIKE COUNTY COG REPORT(S):

None.

ROADMASTER/PUBLIC WORKS DIRECTOR:

Roadmaster Tim Rohner reported work continues on trucks and equipment. The crew has been working on cleaning drains and ditches. Work continues on the carport at the park maintenance building. The shoulders on Sunset Lake Road have been repaired from flooding. The crew was out salting and cindering roads on 12/23/2023. The crew has been cleaning up the recycling site. Street signs and delineators have been repaired on township roads. Bill Duffy has been working on projects at the annex and township building. Brush has been cut on township roads.

EXECUTIVE SESSION:

LITIGATION - PENNDOT

ADJOURNMENT:

There being no further business motion to adjourn the meeting at 1:43 P.M. and go into Executive Session Personnel & Litigation– Penndot made by Mr. Rohner second by Mr. Springs. Unanimous.

Respectfully submitted by,

Edwina Wolfe
Assistant Secretary