

MINUTES

CALL THE MEETING TO ORDER:

Chairman Robert H. Rohner, Jr. called the meeting to order at 3:00 P.M. Also present were Theresa Laino, Vice Chair (via telephone), Aaron Springs, Supervisor, Sean Logsdon, Township Solicitor, Mike Lamoreaux, Township Engineer, and Edwina Wolfe, Assistant Secretary.

PUBLIC COMMENTS:

None.

APPROVE THE MINUTES OF DECEMBER 12, 2024:

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the December 12, 2024 meeting. Unanimous.

APPROVE THE MINUTES OF DECEMBER 30, 2024:

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the December 30, 2024 meeting. Unanimous.

APPROVE THE MINUTES OF JANUARY 6, 2025:

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the January 6, 2025 meeting. Unanimous.

APPROVE THE MINUTES OF JANUARY 21, 2025:

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the January 21, 2025 meeting. Unanimous.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Springs second by Ms. Laino to approve the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

OLD BUSINESS:

1. BUSHKILL OUTREACH & COMMUNITY CENTER PROJECT CHANGE ORDER GC-8 – REMOVE FRP PANELS IN KITCHEN AND PANTRY AND PAINT:

Motion made by Mr. Rohner second by Ms. Laino to approve Bushkill Outreach & Community Center Change Order GC-8 – Remove FRP Panels in Kitchen and Pantry and Paint. Unanimous.

Mr. Lamoreaux reported the project is still on schedule and slated for completion by April 30, 2025. He informed the supervisors that he is going to recommend a change order to allow L.H. Reed to do the piping for installation of the generator. He doesn't want to incur any type of a

delay and the generator can't be installed without this piping in place. The change order will be for installation of the piping only. L.H. Reed will install the piping and Suburban will finish the installation of the generator.

2. SPOILS SITE:

Tabled.

3. APPROVE CELL TOWER AGREEMENT WITH DIAMOND COMMUNICATIONS:

Tabled.

NEW BUSINESS:

- 1. RESOLUTION NO. 410: APPROVING SETTLEMENT OF THE LITIGATION WITH PENNDOT
RESOLUTION NO. 411: RESOLVE THAT THE CHAIRPERSON OF THE BOARD OF SUPERVISORS OF SAID MUNICIPALITY BE AUTHORIZED AND DIRECTED TO SIGN THE SETTLEMENT AGREEMENT:**

Mr. Logsdon recommended approval of both Resolution No. 410 and Resolution No. 411. Motion made by Ms. Laino second by Mr. Springs to approve Resolution No. 410 and Resolution No. 411. Unanimous.

- 2. APPROVE DISABLED VETERAN REAL PROPERTY TAX EXEMPTION CERTIFICATION FOR JOSE RAMOS:**

Motion by Ms. Laino second by Mr. Springs to approve disabled veteran real property tax exemption for Jose Ramos. Unanimous.

- 3. RESOLUTION NO. 412: 2025 FIRE POLICE:**

Motion by Mr. Springs second by Ms. Laino to approve Resolution No. 412: 2025 Fire Police. Unanimous.

- 4. RE-APPOINT LISA MILLER AS ALTERNATE TO THE ZONING HEARING BOARD:**

Motion by Mr. Springs second by Ms. Laino to re-appoint Lisa Miller as alternate to the Zoning Hearing Board. Unanimous.

- 5. RE-APPOINT MARY GALAYDA, MARY ANN CONZA, KEVIN BRADY AND ROB ROHNER AS MEMBERS TO THE LEHMAN TOWNSHIP WATER & SEWER AUTHORITY:**

Motion by Ms. Laino second by Mr. Springs to re-appoint Mary Galayda, Mary Ann Conza, Kevin Brady and Rob Rohner as members to the Lehman Township Water & Sewer Authority. Unanimous.

MISCELLANEOUS:

1. EXECUTIVE SESSION – PERSONNEL WAS HELD DECEMBER 17, 2024 AT 8:00 A.M.
2. EXECUTIVE SESSION – PERSONNEL WAS HELD DECEMBER 18, 2024 AT 1:00 P.M.
3. EXECUTIVE SESSION – PERSONNEL WAS HELD JANUARY 10, 2025 AT 2:00 P.M.

LEHMAN PIKE EMERGENCY MEDICAL SERVICES:

Theresa Medrano gave the following report:

For December 2024 LPEMS responded to 113 “911” emergency dispatches. 32% (36 calls) were dispatched as Basic Life Support; 67% (76 calls) were dispatched as Advanced Life Support; and 1% (1 call) was an informational dispatch only. We missed one dispatch due to being committed to another call. We responded to 19 mutual aid calls (17%) for outside agencies.

The breakdown of dispatches per Township is as follows:

Lehman Township	84	74%
Middle Smithfield 588	13	12%
Middle Smithfield BEC	11	10%
Delaware Township	2	2%
Dingmans Township	1	1%
Porter Township	2	1%

Pike County Communications Dispatch Statistics show that LPEMS responded to 1,332 “911” emergency dispatches in 2024.

Our Licensure Renewal Inspection date is rapidly approaching. We have been preparing the required paperwork. Although the inspection will not occur until sometime in March, the EMS Council has asked that we forward all documentation to them by January 31 to set up the March appointment. They are no longer working on a COVID Schedule, so they are busier than they have been for the past few years ensuring that everyone passes licensure.

Dr. Volpe attended a recent meeting with the EMS Council and MAC Committee to discuss the approval of Etomidate for use in our region. The Committee approved its use and they are currently working on a Regional Protocol for it. Once they provide the information, we can put the Etomidate back on the trucks.

We are working on Mutual Aid and Billing Agreements with some of the surrounding agencies. This will benefit everyone, as any service providing paramedic intercept care is not recognized by most insurance companies and therefore not receiving reimbursement for services rendered.

We want to update our Box System with the Pike County Communications Center. This would ensure agencies closest to our coverage area are dispatched before those who would have delayed responses due to distance.

An EMS licensure packet will be submitted to the DOH for review for inspection coming up for March 2025.

ROADMASTER/PUBLIC WORKS DIRECTOR:

Roadmaster Aaron Springs gave the following report:

Garbage is still being dumped on Sugar Mountain West. Two new names were added to the list of people dumping there; the names have been sent to the State Police. Work continues at the township park. The old stage has been torn down to make room for more equipment and storage. Henderson is working to fix a defect on the plows on trucks #910 and #924. The crew has been checking the nuts and bolts after each use. The crew has been working to input the road signs into iWorQ and are now working on uploading all of the culvert pipes into the system. They are also working on getting all vehicle inventory and pricing into iWorQ. There is a class scheduled for January 29 with iWorQ to go over building management and inventory. The crew was called out on January 11, 16, 18, 19 and 20 for snow plowing. The oxygen tanks for EMS have been removed from the township building and taken to the ambulance building for safety and restocking ease. The front office is getting a fresh coat of paint on the walls. We have been experiencing problems getting our fuel deliveries when ordered from World Fuel. We recently found out we are not the only ones having problems with the company. At the COG meeting it was agreed to inform World Fuel about the issue and work with them to come up with a solution.

EXECUTIVE SESSION:

LITIGATION – LEEWARD CONSTRUCTION and POCONO PARKS

There was an executive session held today at 2 P.M. regarding Leeward Construction and Pocono Parks.

Mr. Logsdon discussed preparing a fee schedule for EMS requests for medical records. He asked there be a resolution prepared for the next meeting to approve this. He also discussed the possibility of a local amusement tax on games of skill. He will keep the supervisors up to date on this possibility.

ADJOURNMENT:

There being no further business motion to adjourn the meeting at 3:21 P.M. made by Mr. Rohner second by Mr. Springs. Unanimous.

Respectfully submitted by,

Edwina Wolfe
Assistant Secretary