

February 20, 2025

Thursday, 3:00 p.m.

MINUTES

CALL THE MEETING TO ORDER:

Chairman Robert H. Rohner, Jr called the meeting to order at 3:00 P.M. Also, present Aaron Springs, Supervisor, Sean Logsdon, Township Solicitor, Mike Lamoreaux, Township Engineer, and Theresa Medrano, Secretary/Treasurer. Theresa R Laino, Vice Chair was not present.

PUBLIC COMMENTS:

None

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2, AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Springs second by Mr. Rohner to approve the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

APPROVE THE MINUTES OF JANUARY 27, 2025:

Motion made by Mr. Springs second by Mr. Rohner to approve the minutes of the January 27, 2025 meeting. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED OCTOBER 31, 2024:

Motion made by Mr. Springs second by Mr. Rohner to approve the financial statements; all funds, for October 31, 2024. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED NOVEMBER 30, 2024:

Motion made by Mr. Springs second by Mr. Rohner to approve the financial statements; all funds, for November 30, 2024. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED DECEMBER 31, 2024:

Motion made by Mr. Springs second by Mr. Rohner to approve the financial statements; all funds, for December 31, 2024. Unanimous.

OLD BUSINESS:

- 1. BUSHKILL OUTREACH & COMMUNITY CENTER PROJECT
CHANGE ORDER #10 (#GC-9), CHANGE ORDER #11 (#PC-2 FOR LH REED & SONS, INC) AND CHANGE ORDER #EC-2 (INSTALLATION OF POWER AND SWITCHING FOR PROJECTION SCREEN)**

Motion made by Mr. Springs second by Mr. Rohner to approve the changes to order #10, order #11, and order #EC-2. Unanimous.

Mr. Lamoreaux reported all utility work for water services, and electric are in the hands of the contractors, no further actions on the township side.

The propane piping has been scheduled but due to weather they are having some delays. Installation is up in the air as to when it will get done. Inside the building they are progressing well on all the finishing, floor tiles, bases, ect., so moving along quite well. We still have a substantial completion date of April 4, 2025 and a final completion date of June 23, 2025, so somewhere within that time frame the township will take over occupancy, because June 23, 2025 is the final payment, so we will have a Certificate of Occupancy prior to the final payment.

Mr. Springs asked if the final completion includes all the paving? Mr. Lamoreaux replied yes. Mr. Rohner asked could it be done by April 24, 2025? Mr. Lamoreaux replied I can't imagine the site work will be done by April 24, 2025 due to weather.

2. SPOILS SITE:

Tabled.

3. APPROVE CELL TOWER AGREEMENT WITH DIAMOND COMMUNICATIONS-

Tabled.

NEW BUSINESS:

1. APPROVE EIT DIRECT DEPOSITS BY BERKHEIMER FROM THE GENERAL FUND PLGIT ACCOUNT TO THE GENERAL FUND CHECKING ACCOUNT:

Motion made by Mr. Springs second by Mr. Rohner to approve the Direct Deposit change. Unanimous.

MISCELLANEOUS:

Mr. Logsdon has informed us that as of May 7, 2025 Real ID will be needed to get on a plane, onto any federal properties, you can be denied access without it.

Mr. Logsdon also informed us the House Bill 308 in Pennsylvania is a bill that establishes workplace health and safety standards for public employees. It also establishes the Pennsylvania Occupational Safety and Health Review Board and sets out the duties of the Secretary of Labor and Industry. This will affect local fire companies the hardest, they should contact local representatives to oppose this bill.

The PA House also passed a bill that will allow townships to place legal advertisement on website. This will supplement the required legal ads in newspapers for general circulation. Allows townships to pass ordinances and not have to wait 5 days to begin enactments.

LEHMAN PIKE EMERGENCY SERVICES:

Report given by Gregory Maresca

LPEMS Monthly Report - Lehman Township Meeting - February 2025

- For January 2025, LPEMS responded to 109 emergency 911 dispatches. 41 of these 911 calls were dispatched as Basic Life Support; 59 of these calls were dispatched as Advanced Life Support; and 9 calls were Fire Department Assists. We responded to 16 mutual aid calls for outside agencies with Lehman Pike ALS assisting a BLS unit or Advanced EMT Unit; this is included in the ALS category for total dispatches.
- The breakdown of dispatches per Township is as follows:
 - Lehman Township: 79
 - Middle Smithfield 588: 14
 - Middle Smithfield BEC: 14
 - Delaware Township: 1
 - Porter Township: 1

- Our Licensure Renewal application was submitted January 23, 2025. The documents requested were confirmed and EMS Council reviewed the application and it has been approved to move forward. To finalize the licensure requirement, the DOH will be coming to do an onsite inspection. This was performed in early March 2025.
- We are working on Mutual Aid and Billing Agreements with some of the surrounding agencies, specifically of most importance is Delaware Township, Hemlock Farms and Bushkill Emergency Corps. This will specifically benefit LPEMS because when we are providing paramedic intercept care, this is not recognized by most insurance companies and therefore we do not receive reimbursement for services rendered. I have spoken with Kyle Wright and he agrees with the proposed billing agreement and updates to the mutual aid revisions for response plans. I have reached out to Bushkill Emergency Corps and Hemlock Farms leadership teams, and will hopefully have a meeting soon to discuss the same.
- We will be updating our Box Response System with the Pike County Communications Center. This would ensure agencies closest to our coverage area are dispatched before those who would have delayed responses due to distance. This will be an added benefit to having billing agreements, and ensure LPEMS can bill for services rendered.
- LPEMS has created a pharmacy account with Lehigh Valley Pocono. We will transition from St. Luke's Monroe to Lehigh Valley for medication requisition. Their price list is lower than that of St. Luke's and Lehigh Valley can order the special medications we optionally carry, like CyanoKit, for a much cheaper price. (\$550.00)
- With the new transition and role change, all account information was changed to reflect this for completeness. The accounts that were updated were: EMS Council, Bound Tree, EPIC, Pike and Monroe Counties WebCAD, ESO, Stryker, LifeNet, Knox Box, LogRx and Teleflex.
- I have removed optional items on certain platforms that LPEMS does not utilize to begin to cut costs for the EMS agency.
- I have reached out to a grant writing service. His name is Dave Schwartz, through Firehouse Grants, LLC. He has written a proposal, which I have attached to this report.
- All our paramedics have completed and were approved for Medical Command Authorization from the agency medical director.
- We will be reaching out to Stryker for routine maintenance of the stretchers, power load systems and stair chairs. These are still under warranty.
- LPEMS was approved for a DEA Number back in November 2024. All our controlled substance ordering will have to be done with LPEMS's DEA 222 Forms. Additionally, I have registered LPEMS with the Controlled Substance Ordering System (CSOS). This is for electronic ordering in instances of depletion of drugs from Lehigh Valley, that we would have a backup plan in that occurrence.
- I have sent Middle Smithfield Township a monthly report of calls handled in their township as required by their emergency services resolution.
- We now have had several per diem/part-time employees begin to pick up shifts and there are several other perspectives inquiring about positions.
- Several educational programs have reached out to LPEMS to inquire if our agency would be interested in students coming to LPEMS for clinical shifts for these students to perform skills.
- We have updated Lehigh Valley Pocono and their training institute with members in good standing so that our providers can take continuing education for free using a preferred provider code.
- Pike County Communications Center will be updating their radio frequencies. EMS will soon have a dedicated frequency which will be repeated and a separate frequency for dispatching only.

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ROADMASTER/PUBLIC WORKS DIRECTOR:

Report given by Aaron Springs

The crew has been working on adding covert pipes in iWorQ.

Repairs to the Dodge ambulance.

Called crew out February 16th to salt and cinder Road.

Crew has been doing vehicle repairs and maintenance between storms.

Crew cut back and removed dead trees off shoulders and/or hanging over roadway on Creek Road.

Crew repaired and closed off piping in garage bathroom being converted into storage closet at the ambulance building.

Crew is continuing to tighten up bolts on plow frames on 910 and 924 until Henderson resolves plow frame engineering problem.

Crew has finished tearing down Agri building stage to make more room for vehicle and equipment storage.

Crew was called out for snow January 31st, February 1st, 2nd, 6th, 8th, 9th, 12th, 13th, 14th, 15th, 16th.

Crew has been taken faculty and facility management classes for iWorQ.

An email was sent to World Fuel from Mike Dwyer ex-president of PMCOG, explaining many complaints and concerned about delivery service.

All of our heavy equipment has been properly stored in a garage out of the element.

EXECUTIVE SESSION:

LITIGATION - POCONO PARKS AND LEEWARD CONSTRUCTION

PERSONNEL

CONTRACT – MET ED CELL TOWER

There was an executive session held today at 1:45 P.M.

ADJOURNMENT:

There being no further business, motion to adjourn the meeting at 3:41 p.m. made by Mr. Rohner second by Mr. Springs. Unanimous.

Respectfully submitted by,



Theresa Medrano

Secretary/Treasurer