

May 7, 2014
Wednesday, 7:00 p.m.
MINUTES

Chairman John P. Sivick called the meeting to order at 7:00 p.m. Also present were Richard C. Vollmer, Vice Chairman; Robert H. Rohner, Jr., Supervisor and Secretary/Treasurer and Robert F. Bernathy, Esq., Township Solicitor. Donna Alker, Township Engineer was not present.

PUBLIC COMMENTS:

A comment was received regarding the promotion of a series of concerts at the Kens Wood Campground during a weekend in August. A petition in opposition was received from residents in the area. The supervisors advised that the township's zoning officer is aware, and is investigating. This event was held a couple of years ago, and there were noise issues and a problem of intoxicated people.

APPROVE THE MINUTES OF APRIL 16, 2014:

Motion made by Mr. Vollmer and second of Mr. Rohner to approve the minutes of April 16, 2014 as presented. Unanimous.

APPROVE THE MINUTES OF APRIL 23, 2014:

Motion made by Mr. Vollmer and second of Mr. Rohner to approve the minutes of April 23, 2014 as presented. Unanimous.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Vollmer and second of Mr. Menditto to authorize the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

OLD BUSINESS:

1. LAND DEVELOPMENT PLAN: PA AMERICAN WATER COMPANY – BELT FILTER PRESS AT SAW CREEK WASTE WATER TREATMENT PLANT:

Tabled.

A letter will be received from the developer requesting an extension of time for deemed approval.

NEW BUSINESS:

1. EAST STROUDSBURG AREA SCHOOL DISTRICT – FOOTBALL FIELD & TRACK UPGRADE PROJECT:

Thomas Williams was present to represent the school district.

The school, in conjunction with the township, had submitted a LSA grant application to upgrade the East Stroudsburg High School North football field and track. A grant had not been awarded for this project.

The school board has decided to move ahead with the project. The project will be done in two phases. The first phase will be the track, which will be upgraded to a six lane composite track. The second phase will be the upgrade of the football field to a turf field. Eventually new visitor bleachers will be installed.

2. APPROVE THE CODIFICATION OF THE EMPLOYEE HANDBOOK:

Motion made by Mr. Rohner and second of Mr. Vollmer to approve the codification of the employee handbook with the amendments passed in March. Unanimous.

3. APPROVE THE USE OF THE COMMUNITY PARK FOR THE WALKER BROS. CIRCUS ON MONDAY, JUNE 23RD:

Motion made by Mr. Vollmer and second of Mr. Rohner to approve. Unanimous.

4. THE TOWNSHIP HAS BEEN AWARDED A DEP GRANT FOR MANDATED RECYCLING REQUIREMENTS IN THE AMOUNT OF \$224,158 AND THE OAK GROVE MULTI-MUNICIPAL COMPOSTING FACILITY CENTER HAS BEEN AWARDED \$127,045:

The township has entered into an agreement with Middle Smithfield and Smithfield townships for a multi-municipal composting facility center, which is located on Oak Grove Road in Middle Smithfield Township.

MISCELLANEOUS:

1. An Executive Session regarding personnel was conducted on April 28th at 9:40 a.m.
2. An Executive Session regarding personnel was conducted on April 29th at 9:25 a.m.
3. An Executive Session regarding personnel was conducted on April 30th at 8:15 a.m.
4. An Executive Session regarding personnel was conducted on May 6th at 10:02 a.m.
5. An Executive Session regarding personnel was conducted on May 7th at 9:10 a.m.

ROADMASTER/PUBLIC WORKS DIRECTOR:

The electronic recycling day on April 26th was a success, as were the spring cleanup days.

The swales in Rustic Acres were cleaned.

The East Egg Hunt on April 19th had a great turn out.

Crack sealing on Minks Pond Road.

Minks Pond Road was also swept of anti-skid.

Road line painting will be done within the next week.

PUBLIC COMMENTS:

A comment was received regarding the SR 2001 upgrade project.

ADJOURNMENT:

There being no further business, meeting adjourned at 7:28 p.m. by the motion of Mr. Vollmer and second of Mr. Rohner. Unanimous.

May21, 2014
Wednesday, 3:30 p.m.
MINUTES

Chairman John P. Sivick called the meeting to order at 3:30 p.m. Also present were Richard C. Vollmer, Vice Chairman; Robert H. Rohner, Jr., Supervisor and Secretary/Treasurer and Donna Alker, Township Engineer. Robert F. Bernathy, Township Solicitor was not present.

PUBLIC COMMENTS:

No comments were received.

APPROVE THE MINUTES OF MAY 7, 2014:

Motion made by Mr. Rohner and second of Mr. Vollmer to approve the minutes of May 7, 2014 as presented. Unanimous.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Vollmer and second of Mr. Rohner to authorize the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

OLD BUSINESS:

1. LAND DEVELOPMENT PLAN – PA AMERICAN WATER COMPANY’S BELT FILTER PRESS AT SAW CREEK WASTE WATER PLANT:

Todd Holmes of Riley Associates represented the applicant.

Three (3) tanks will be removed, and a new 2,600 sq. ft. building will be constructed for a belt filter press.

817,000 gallons per year will be disposed. The material will be hauled out weekly to an approved land fill.

The Pike County Conservation District has submitted an adequacy letter (it is a part of these minutes on file) for erosion and sediment pollution control and meets the minimum requirements of the PA DEP's rules and regulations.

PA American Water has also received their Water Quality Management (WQM) permit from PA DEP (it is a part of these minutes on file).

The applicant is requesting a waiver from SALDO 607.1.16.7 which requires profiles indicating depth, grades and elevations of proposed water and sewer lines be provided. This request is reasonable provided the minimum depths of cover and separation distances are noted on the plan.

The applicant is also requesting a waiver from Sections 301.1 and 302.2.c of the Stormwater Ordinance concerning an increase in the runoff from the site. The increase is 0.01 CFS (about 4.5 gpm).

Motion made by Mr. Sivick and second of Mr. Rohner to approve the two (2) waiver requests. Unanimous.

Motion made by Mr. Sivick and second of Mr. Vollmer to approve the land development plan. Unanimous.

Material belonging to PA American Water will be removed from the township's property.

2. BUSHKILL STAGE:

Tabled. The zoning officer continues to investigate.

NEW BUSINESS:

There was no new business.

MISCELLANEOUS:

1. An Executive Session regarding personnel was conducted on Tuesday, May 13, 2014 at 9:06 a.m.
2. **REQUEST OF BUSHKILL COMMUNITY CHURCH TO USE THE COMMUNITY PARK ON MONDAY, JULY 28TH TO FRIDAY, AUGUST 1ST FROM 8:00 A.M. TO 1:00 P.M.:**

Motion made by Mr. Rohner and second of Mr. Vollmer to approve this request. Unanimous.

3. **REQUEST OF EAST STROUDSBURG AREA SCHOOL DISTRICT HIGH SCHOOL NORTH FOR ASSISTANCE WITH PARKING AND TRAFFIC CONTROL DURING COMMENCEMENT CEREMONIES ON THURSDAY, JUNE 13TH BEGINNING AT 5:00 P.M.:**

Motion made by Mr. Rohner and second of Mr. Vollmer to approve this request. Unanimous.

4. REQUEST OF BOY SCOUT TROOP #87 THE USE OF THE MUNICIPAL FIELD PAVILION ON SUNDAY, JUNE 29TH FROM 3:00 P.M. TO 7:00 P.M. FOR AN EAGLE COURT OF HONOR:

Motion made by Mr. Rohner and second of Mr. Vollmer to approve this request. Unanimous.

5. REQUEST OF THE BUSHKILL/SMITHFIELDS LEO CLUB THE USE OF THE MEETING ROOM ON THURSDAY, MAY 29TH AT 6:00 P.M.:

Motion made by Mr. Rohner and second of Mr. Vollmer to approve this request. Unanimous.

ROADMASTER/PUBLIC WORKS DIRECTOR:

Mr. Sivick stated that the SR 2001 is back on track. Funding has been reinstated. There will be a meeting with PennDot within the next few weeks.

The crew has begun the repairs of a soft spot on Wickes Road. It will be resurfaced soon.

Site lines have been cut back.

Litter pick up throughout the township.

Tree trimming in Pocono Mountain Lake Estates Section 5A.

The back yard of the municipal building continues to be cleaned up from the Spring Clean Up Days.

There will be a Memorial Day services at the American Legion on Monday, May 26th at 11:00 a.m.

PUBLIC COMMENTS:

A comment was received regarding the Bushkill Stage.

A comment was received regarding graduation day assistance.

A comment was received regarding Wickes Road.

ADJOURNMENT:

There being no further business, meeting adjourned at 3:53 p.m. by the motion of Mr. Sivick and second of Mr. Vollmer. Unanimous.