

July 6, 2016  
Wednesday, 7:00 p.m.

**MINUTES**

Chairman John P. Sivick called the meeting to order at 7:00 p.m. Also present was Richard C. Vollmer, Vice Chairman; Robert H. Rohner, Jr., Supervisor and Secretary/Treasurer; Robert F. Bernathy, Esq., Township Solicitor and Edward Dickison, Road Master/Public Works Director. Jon Tresslar, P.E., Township Engineer was not present.

**PUBLIC COMMENTS:**

No comments were received.

**APPROVE THE MINUTES OF JUNE 14, 2016:**

Motion made by Mr. Vollmer and second of Mr. Rohner to approve the minutes of June 14, 2016 as presented. Unanimous.

**APPROVE THE MINUTES OF JUNE 21, 2016:**

Motion made by Mr. Vollmer and second of Mr. Rohner to approve the minutes of June 21, 2016 as presented. Unanimous.

**AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:**

Motion made by Mr. Vollmer and second of Mr. Rohner to authorize the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

**BID OPENING – RESURFACING PROJECT:**

Five (5) bid proposals were received.

1. Willow Grove Paving, LLC bid \$72.35 per ton for a total of \$289,400.00.
2. Wayco, Inc. bid \$76.12 per ton for a total of \$304,480.00.
3. E.R. Linde Construction Corp. bid \$67.40 per ton for a total of \$269,600.00.
4. James D. Morrissey, Inc. bid \$74.53 per ton for a total of \$298,120.00.
5. Hanson Aggregates Pennsylvania LLC bid \$66.20 per ton for a total of \$264,800.00

All bids were accompanied by the required Bid Bond.

Motion made by Mr. Sivick and second of Mr. Vollmer to accept the bid submitted by Hanson Aggregates Pennsylvania LLC. Unanimous.

**DANGEROUS STRUCTURE HEARING – GARY HAYES, POCONO MT. LAKE ESTATES, LOT 603, SECTION 1E:**

The proceedings were recorded by a court reporter, and the transcript is a part of these minutes on file.

The Hearing opened at 7:20 p.m., and closed at 7:45 p.m.

Motion was made by Mr. Vollmer and second of Mr. Sivick to declare the foundation structure as dangerous. Mr. Hayes shall commence the work or act required by the notice within ten (10) days of receipt of such notice and to complete such repair, removal or vacate within sixty (60) days. Unanimous.

**DANGEROUS STRUCTURE HEARING – CAROL PHILLIPS, POCONO RANCLANDS, LOT 701, SECTION 1:**

The proceedings were recorded by a court reporter, and the transcript is a part of these minutes on file.

The Hearing opened at 7:45 p.m. and closed at 7:54 p.m.

Motion made by Mr. Sivick and second of Mr. Vollmer to declare the foundation structure as dangerous. Ms. Phillips shall commence the work or act required by the notice within ten (10) days of receipt of such notice and to complete such repair, removal or vacate within sixty (60) days. Unanimous.

**DANGEROUS STRUCTURE HEARING – GABRIEL AND VERONICA GUZMAN, SAW CREEK ESTATES, LOT 1, SECTION 26:**

The proceedings were recorded by a court reporter, and the transcript is a part of these minutes on file.

The Hearing opened at 7:54 p.m. and closed at 8:08 p.m.

Motion made by Mr. Sivick and second of Mr. Rohner to declare the foundation structure as dangerous. Mr. Mrs. Guzman shall commence the work or act required by the notice within ten (10) days of receipt of such notice and to complete such repair, removal or vacate within sixty (60) days. Unanimous.

**OLD BUSINESS:**

1. **THE CENTER RING CIRCUS SCHEDULED FOR SEPTEMBER 15<sup>TH</sup> HAS BEEN CANCELED.**

Noted, and the function will be deleted from the township's calendar.

**NEW BUSINESS:**

1. **REQUEST OF THE SAW CREEK WOMEN'S CLUB THE USE OF THE COMMUNITY PARK ON JULY 24<sup>TH</sup> FROM 11:00 A.M. TO APPROXIMATELY 6:00 P.M.:**

Motion made by Mr. Rohner and second of Mr. Sivick to approve this request. Unanimous.

2. **REQUEST OF BYA THE USE OF THE BASEBALL FIELD DURING THE WEEK FROM 6-8 P.M. BEGINNING IN JULY AND RUNNING UNTIL THE END OF AUGUST FOR BASEBALL CLINICS:**

Motion made by Mr. Rohner and second of Mr. Vollmer to approve this request. Unanimous.

**3. REQUEST OF DAVID HENON TO USE THE COMMUNITY PARK FOR A FREE DOG TRAINING SESSION ON AUGUST 13<sup>TH</sup> FROM 11:00 A.M. TO 2:00 P.M.:**

Motion made by Mr. Sivick and second of Mr. Vollmer to approve this request. Unanimous.

**4. A "CONCERT IN THE PARK" WILL BE HELD ON SUNDAY, JULY 24<sup>TH</sup> FROM 2-6 P.M. WOODROW WILL PERFORM.**

**MISCELLANEOUS:**

**1. AN EXECUTIVE SESSION WAS HELD ON JUNE 30<sup>TH</sup> AT 8:15 A.M. REGARDING PERSONNEL:**

Mr. Sivick wants it noted that he was not notified of the Executive Session. Mr. Bernathy stated that Mr. Rohner and Mr. Vollmer convened to discuss a matter on which Mr. Sivick had previously recused himself.

**2. AN EXECUTIVE SESSION WAS HELD ON JUNE 30<sup>TH</sup> AT 2:05 P.M. REGARDING PERSONNEL:**

Mr. Sivick wants it noted that he was not notified of the Executive Session. Mr. Bernathy stated that Mr. Rohner and Mr. Vollmer convened to discuss a matter on which Mr. Sivick had previously recused himself.

**ROAD MASTER/PUBLIC WORKS DIRECTOR:**

Mr. Dickison stated that he met with Brian Winot of Northeast Site Contractors, the contractor who installed the new fields and walking trails at the community park, to discuss the remaining items to be addressed. Mr. Dickison will meet with Northeast and the Pike County Conservation District to discuss items which need to be addressed according to the District. The meeting is July 13<sup>th</sup> at 11:00 a.m.

The crew installed 40' of 24" plastic pipe on East Sugar Mt. Road and Van Why Road.

The crew installed 40' of 24" plastic pipe on Pine Lane in Rustic Acres.

The crew removed a rotting deck from a building in the community park.

There was a break in at the community park on July 4th. The agricultural building was broken into, but no items were missing. The state police were notified, and they are investigating. There was another break in the community park on July 5<sup>th</sup>. A roll up door had been tampered with on the center building. The state police were notified.

The township took delivery of the new Case backhoe. The sales rep provided operational and safety check with the crew.

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The crew removed dead trees on Maple Drive. The township had received a written complaint. Additional trees will be removed.

The crew has mowed and trimmed site lines along the roadways and guiderails.

The water buffalo at the community garden is being filled at least once a week.

The crew is removing brush from the recycling centers at least once a week. People are also dumping garbage at some of the drop off sites within the private communities. This will be addressed.

Litter pick up throughout the township.

Mr. Dickison attended a meeting with the Park Service regarding the replacement of two (2) culverts on Brisco Mt. Road. The Park Service will be issuing a permit for the project.

Potential bidders for the West Sugar Mt. Road, Evergreen Drive and Wickes Road resurfacing project were taken to those roads for inspection.

The crew will begin preparing West Sugar Mt. Road, Evergreen Drive and Wickes Road for resurfacing by digging out bad spots, trimming trees and grading the shoulders.

Vehicle maintenance and repairs have been accomplished.

The refurbishment of the municipal building's handicapped bathroom has been completed.

**PERSONNEL:**

Motion made by Mr. Rohner and second of Mr. Vollmer to ratify the termination of Justin Sivick from the township's employ on June 30, 2016. Mr. Sivick abstained.

Mr. Rohner stated that this was the matter discussed at the two (2) Executive Sessions held on June 30<sup>th</sup>.

**ADJOURNMENT:**

Motion made by Mr. Rohner and second of Mr. Vollmer to adjourn the meeting, and to go into Executive Session regarding personnel at 8:37 p.m. Unanimous.

Respectfully submitted,

Robert H. Rohner, Jr.  
Secretary/Treasurer

