

January 3, 2017
Tuesday, 1:00 p.m.

MINUTES - REORGANIZATION

APPOINT TEMPORARY CHAIRMAN:

Motion made by Mr. Vollmer and second by Mr. Rohner to appoint Robert Rohner the temporary chairman. Unanimous.

CALL THE MEETING TO ORDER

Mr. Rohner called the meeting to order at 1:00 p.m. Also in attendance were Richard C. Vollmer, John P. Sivick, Robert F. Bernathy, Esq. and MaryAnn Conza.

APPOINT CHAIRMAN:

Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Robert Rohner chairman. Motion passed with Mr. Sivick against.

APPOINT VICE CHAIRMAN:

Motion made by Mr. Rohner and second by Mr. Vollmer to re-appoint Richard Vollmer Vice Chairman. Unanimous.

APPOINT SECRETARY / TREASURER:

Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Robert Rohner Secretary / Treasurer. Motion passed with Mr. Sivick against.

APPOINT ASSISTANT SECRETARY / TREASURER:

Motion made by Mr. Rohner and second by Mr. Vollmer to re-appoint MaryAnn Conza Assistant Secretary / Treasurer. Unanimous.

RECOMMENDATION FOR THE AMOUNT OF THE TREASURER'S BOND (\$2.8 M) AND THE ASSISTANT'S BOND (\$25,000):

Motion made by Mr. Vollmer and second by Mr. Rohner to approve the treasurer's bond at \$2,800,000 and the assistant treasurer's bond at \$25,000. Unanimous.

APPOINT PUBLIC WORKS DIRECTOR / ROADMASTER:

Motion made by Mr. Rohner and second by Mr. Vollmer to re-appoint Timothy Rohner public works director/roadmaster. Unanimous.

APPOINT LEGAL COUNSEL FOR SUPERVISORS AND PLANNING COMMISSION:

Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Robert F. Bernathy, Esp. solicitor for the supervisors and planning commission. Unanimous.

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APPOINT LEGAL COUNSEL FOR ZONING HEARING BOARD:

Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Donald Karpowich, Esq. solicitor for the zoning hearing board. Unanimous.

APPOINT TOWNSHIP ENGINEER:

Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Boucher & James the township's engineering firm. Unanimous.

APPOINT ALTERNATE TOWNSHIP ENGINEER:

Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Gilmore & Associates the alternate engineering firm. Unanimous.

APPOINT ZONING OFFICER AND ALTERNATE:

Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Stanley Whittaker zoning enforcement officer and Edward Bland alternate zoning enforcement officer. Unanimous.

APPOINT BUILDING CODE OFFICIAL, CODE ENFORCEMENT OFFICER, DEPUTY CODE ENFORCEMENT OFFICER AND COMMERCIAL CODE ENFORCEMENT OFFICER:

Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Edward Bland the building code official and code enforcement officer and to re-appoint Building Inspection Underwriters deputy code enforcement officer. Unanimous.

COMMERCIAL CODE ENFORCEMENT OFFICER:

Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Building Inspection Underwriters commercial code enforcement officer. Unanimous.

APPOINT SEWAGE OFFICER AND ALTERNATE:

Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Edward Bland sewage enforcement officer and James Conza alternate sewage enforcement officer. Unanimous.

APPOINT PLANNING COMMISSION MEMBERS:

Motion made by Mr. Sivick and second by Mr. Vollmer to re-appoint Roy Borgfeld (4 year term) planning commission member. Unanimous.

APPOINT ZONING HEARING BOARD MEMBER AND ALTERNATE:

Motion made by Mr. Sivick and second by Mr. Vollmer to re-appoint Joseph Galayda (3 year term) zoning hearing board member and Arthur Garris alternate zoning hearing board member. Unanimous.

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APPOINT MEMBER TO THE VACANCY BOARD:

Motion made by Mr. Sivick and second by Mr. Vollmer to re-appoint Arthur Garris vacancy board member. Unanimous.

APPOINT WATER & SEWAGE AUTHORITY MEMBERS:

Motion made by Mr. Sivick and second by Mr. Vollmer to re-appoint Peter Contino, Mary Galayda, MaryAnn Conza, Kevin Brady and Robert Rohner water and sewage authority members. Unanimous.

APPOINT LOCAL ENABLING ACT TAX COLLECTOR:

Monroe County Tax Collection Committee had been appointed at the supervisors' December 1, 2010 meeting. Resolution No. 257.

APPOINT REPRESENTATIVE AND ALTERNATE TO THE PIKE COUNTY COG AND THE POCONO MOUNTAIN COG:

Motion made by Mr. Vollmer and second by Mr. Sivick to re-appoint John Sivick representative to the Pocono Mountain COG. Motion passed with Mr. Rohner against.

Motion made by Mr. Vollmer and second by Mr. Sivick to re-appoint John Sivick representative to the Pike County COG. Motion passed with Mr. Rohner against.

APPOINT TOWNSHIP HISTORIAN:

Motion made by Mr. Sivick and second by Mr. Rohner to re-appoint the Bushkill Historical Society township historian. Unanimous.

DELEGATE TWO (2) NEWSPAPERS FOR ADVERTISING:

Motion made by Mr. Vollmer and second by Mr. Sivick to designate the Pike County Dispatch and the Pocono Record newspapers for advertising. Unanimous.

SET DAY AND TIME FOR REGULAR BOARD MEETINGS:

Motion made by Mr. Sivick and second by Mr. Vollmer to hold supervisors' meetings on the first and third Wednesday of each month at 7:00 p.m., every Tuesday at 10:00 a.m., as needed and Monday through Friday at 2:30 p.m., as needed. Unanimous.

AUTHORIZE THE SUPERVISORS TO WORK ON THE ROADS:

Motion made by Mr. Sivick and second by Mr. Vollmer to delete this authorization from the agenda. Unanimous.

DESIGNATE BANKS AND INVESTMENT TRUST:

Motion made by Mr. Rohner and second by Mr. Vollmer to designate Wayne Bank and ESSA Bank and Trust the banks, and PLGIT the investment trust. Unanimous.

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AUTHORIZE THE SECRETARY / TREASURER TO PAY SALARIES, POSTAGE AND MEETING PAY AS NECESSARY:

Motion made by Mr. Vollmer and second by Mr. Rohner to authorize the secretary / treasurer to pay salaries, postage and meeting pay as necessary. Unanimous.

AUTHORIZE THE SECRETARY / TREASURER TO MAKE INVESTMENTS AND/OR TRANSFERS AS NEEDED:

Motion made by Mr. Vollmer and second by Mr. Rohner to authorize the secretary/treasurer to make investments and/or transfers as needed. Unanimous.

AUTHORIZATION FOR SIGNATURES ON CHECKS:

Motion made by Mr. Vollmer and second by Mr. Rohner to designate Messrs. Vollmer, Rohner, Sivick and Mrs. Conza as the signatories on the checks. Unanimous.

AUTHORIZE FOR ATTENDANCE OF SUPERVISORS AND SECRETARY/TREASURER TO THE ANNUAL CONVENTION AND APPOINT VOTING DELEGATE:

Motion made by Mr. Vollmer and second by Mr. Rohner to authorize the attendance of the supervisors and secretary/treasurer to the annual state convention. Unanimous.

Motion made by Mr. Sivick and second by Mr. Vollmer to re-appoint John P. Sivick the voting delegate. Motion passed with Mr. Rohner against.

AUTHORIZE ATTENDANCE TO SEMINARS AND CONFERENCES:

Motion made by Mr. Sivick and second by Mr. Vollmer to authorize the attendance to seminars and conferences. Unanimous.

SET SALARIES WITH EFFECTIVE DATE:

Motion made by Mr. Vollmer and second by Mr. Sivick to set salaries with effective date, as discussed. Unanimous.

APPROVE THE EMPLOYEE BENEFITS AND INFORMATION:

Motion made by Mr. Sivick and second by Mr. Vollmer to approve the employee benefits and information. Unanimous.

DESIGNATE PRIMARY AMBULANCE PROVIDER:

Motion made by Mr. Vollmer and second by Mr. Sivick to designate the Bushkill Emergency Corp the township's primary provider. Unanimous.

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DESIGNATE THE CERTIFIED PUBLIC ACCOUNTANT FOR THE AUDIT OF THE 2016 RECORDS:

Motion made by Mr. Sivick and second by Mr. Vollmer to designate Kirk & Suma, CPA. Resolution No. 318. Unanimous.

APPOINT OPEN RECORDS OFFICER:

Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Robert Rohner open records officer. Motion passed with Mr. Sivick against.

APPOINT MEMBERS TO CODE ENFORCEMENT APPEALS BOARD:

Motion made by Mr. Sivick and second by Mr. Vollmer to re-appoint Kevin Brady, Peter Contino and Victor Cestone members of the code enforcement appeals board. Unanimous.

APPOINT RECREATION COMMITTEE CHAIRMAN:

Motion made by Mr. Vollmer and second by Mr. Sivick to re-appoint Timothy Foglio recreation committee chairman. Unanimous.

APPOINT EMERGENCY MANAGEMENT DIRECTOR AND DEPUTY EMERGENCY MANAGEMENT COORDINATOR:

Motion made by Mr. Vollmer and second by Mr. Sivick to re-appoint Edward Bland emergency management director and Tom Dan deputy emergency management coordinator.

APPOINT RECYCLING COORDINATOR:

Motion made by Mr. Vollmer and second by Mr. Sivick to re-appoint Stanley Whittaker recycling coordinator. Unanimous.

APPOINT REPRESENTATIVES AND ALTERNATE TO THE OAK GROVE MULTI-MUNICIPAL COMPOST PROCESSING BOARD:

Motion made by Mr. Sivick to appoint Mr. Rohner, who opposed. Motion made by Mr. Vollmer and second by Mr. Rohner to re-appoint Richard Vollmer, Stanley Whittaker representatives to the Oak Grove Multi-Municipal Compost Processing Board. Unanimous. Motion made by Mr. Vollmer and second by Mr. Sivick to appoint John Sivick as alternate. Motion passed with Mr. Rohner against.

APPOINT DEPUTY TAX COLLECTOR:

Motion made by Mr. Vollmer and second by Mr. Sivick to re-appoint Roseann VanWhy deputy tax collector. Unanimous.

APPOINT MEMBER AND ALTERNATE TO THE LOCAL ENABLING ACT TAX COLLECTION AUTHORITY BOARD:

Motion made by Mr. Sivick to appoint Robert Rohner member to the local enabling act tax collection authority board. Motion did not receive a second. Motion made by Mr. Vollmer and second by Mr.

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Rohner to appoint Richard Vollmer member to the local enabling act tax collection authority board and Robert Rohner as alternate. Unanimous.

ADJOURNMENT:

There being no further business, meeting adjourned at 1:17 p.m. by the motion of Mr. Rohner and second by Mr. Vollmer. Unanimous.

Respectfully submitted,
Mary Ann Couza
Assistant Secretary