

December 11, 2018
Tuesday, 10:00 a.m.

MINUTES

Chairman Robert Rohner called the meeting to order at 10:00 a.m. Also present were Richard Vollmer, Vice Chairman, Theresa Laino, Supervisor, Donald Karpowich, Twp Solicitor and Mary Ann Conza, Assistant Sec / Treas. Absent: Jon Tresslar, P.E., Township Engineer.

PUBLIC COMMENTS:

None.

APPROVE THE MINUTES OF NOVEMBER 13, 2018:

Motion made by Ms. Laino and second by Mr. Vollmer to approve the minutes of November 13, 2018 as presented. Unanimous.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Ms. Laino and second by Mr. Vollmer to authorize the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED OCTOBER 31, 2018:

Motion made by Ms. Laino and second by Mr. Vollmer to accept the financial statements; all funds, for the month ended October 31, 2018. Unanimous.

PUBLIC HEARING – 2019 BUDGET:

Mr. Rohner stated that this is the date (12/11/18), time (10:05 a.m.) and place (Lehman Township Municipal Building) for the Public Hearing for the 2019 Budget.

The advertisement for the hearing was published in the Pocono Record and posted upon the Township building.

The budget for the General Fund will be \$3,063,263.00, Fire Fund \$170,000.00, Emergency Services Fund \$103,865.00, Future Police Fund \$228,025.00 and State Liquid Fuels Fund \$596,342.00. The total budget for 2019 will be \$4,161,495.00. There is an increase from the 2018 budget of \$298,095.00.

There will be no tax increase as the millage remains the same at 6 mills for General Fund, 1 mill for Fire Fund and .333 for Emergency Services Fund.

No public comments were received.

Hearing closed at 10:08 a.m. by the motion made by Mr. Vollmer and second by Ms. Laino. Unanimous.

Motion made by Mr. Vollmer and second by Ms. Laino to adopt the 2019 Budget as presented (Resolution #338) and Tax Levy Resolution No. 339. Unanimous.

OLD BUSINESS:

1. GUNITE PROJECT ON BROADHEAD ROAD:

Tabled.

2. HEATING FUEL TANK LEAK – CARETAKER’S COTTAGE, COMMUNITY PARK:

Tabled.

NEW BUSINESS:

1. REQUEST OF THE PIKE COUNTY D.A.’S OFFICE – PIKE COUNTY DRUG TASK FORCE FUNDING:

District Attorney Ray Tonkin was present and distributed a funding proposal to the Supervisors. In conjunction with the Pike County Commissioners and the municipalities, he is proposing a full time county detective in the Pike County D.A.’s office dedicated fully to drug law enforcement, dealing with drug traffickers and drug dealers. The County will match dollar for dollar funding from the municipalities, up to approximately \$51,568.00. He would like this individual in his office to have countywide jurisdiction working with the State Police and Municipal Police in the eastern part of the county, to investigate drug traffickers within the county and ones coming from outside the county. A yearly report will be given to each municipality.

There have been positive responses from the municipalities in Pike County. According to the proposal given, Lehman Township’s contribution would be \$10,663.00. All contributions will be kept in a separate account with the County. The Supervisors will discuss this proposal and inform Mr. Tonkin of their decision.

2. PIKE COUNTY ROAD TASK FORCE APPOINTMENT:

Motion made by Mr. Vollmer and second by Ms. Laino to appoint Timothy Rohner the representative to the Pike County Road Task Force. Unanimous.

3. PIKE COUNTY OFFICE OF COMMUNITY PLANNING – APPOINT MUNICIPAL REPRESENTATIVE FOR THE PIKE COUNTY SOLID WASTE ADVISORY COMMITTEE:

Tabled.

4. APPROVE RESOLUTION NO. 337-BLUE RIDGE COMMUNICATIONS AGREEMENT EXTENSION:

Motion made by Ms. Laino and second by Mr. Vollmer to approve Resolution No. 337-Blue Ridge Communications agreement extension. Unanimous.

5. KIRK, SUMMA & CO., LLP ENGAGEMENT LETTER FOR AUDIT OF 2018 FINANCIAL RECORDS:

Motion made by Mr. Vollmer and second by Ms. Laino to accept Kirk, Summa & Co., LLP’s proposal of \$7,100.00 to perform the 2018 audit of the financial records. Unanimous.

6. REQUEST OF HOMEOWNER IN SUNSET ACRES TO SEND CORRSPONDENCE TO THE PROPERTY OWNERS IN THE DEVELOPMENT TO VOTE ON THE TOWNSHIP UPGRADING THE ROADS.

Tabled until Attorney Karpowich give us more information.

7. APPROVE DISABLED VETERAN'S REAL ESTATE TAX EXEMPTION-MICHAEL PATERSON:

Motion made by Mr. Vollmer and second by Ms. Laino to approve disabled Veteran's Real Estate Tax Exemption for Michael Paterson. Unanimous.

POCONO MT. / PIKE COUNTY COG REPORT(S):

Ms. Laino reported that there were no meetings this month

PUBLIC WORKS DIRECTOR / ROADMASTER REPORT:

Tim Rohner reported working on trucks and equipment, basement windows installed at the caretaker's house, picking up leaves in Rustic Acres and Minks Pond Road, fixed lights and cleaned gutters at the Annex. Crew was out at 2:00 p.m. for the first snow storm on November 15th. Two break downs during the storm, both had hydraulic line failures. Water lines at the park have been drained, Leeward finished the municipal building parking lot. Jim Foglio is working on stone wall at the park, hauled out fill dirt for stone wall project, cleaned up recycling sites at township building, Pine Ridge, Tamiment and Ranchlands. Decorated township tree and Annex with Christmas lights, hauled out stumps from park, completed work on Bin #3 roof and almost completed Bin #4 roof. Removed tree hanging over roadway on Egypt Mills Road, removed stump and cleaned ditch on Minks Pond Road by Meadowlark Drive. Tree lighting on December 6th went well with a good turnout.

Road Task Force meeting for November was cancelled. Next meeting will be December 20th.

ADDENDUM 1 – SHORT TERM RENTAL PROGRAM:

We received a proposal for a program that tracks short term rentals from STR Helper in the amount of \$12,500. It was decided to table this until we hear from Attorney Karpowich concerning regulating short term rentals from the Pennsylvania Supreme Court.

ADDENDUM 2 – PROPOSED AGREEMENT FROM MCGOOEY, HAUSER & EDELL REGARDING THE DESIGN AND IMPLEMENTATION OF THE BUSHKILL OUTREACH SENIOR CENTER:

Tabled.

ADJOURNMENT:

Motion made by Mr. Rohner and second by Ms. Laino to adjourn the meeting at 10:38 a.m. and enter into an executive session concerning litigation and real estate.

Respectfully submitted,

Mary Ann Couza
Assistant Secretary

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