

August 13, 2019  
Tuesday, 10:00 A.M.

**MINUTES**

Chairman Robert Rohner called the meeting to order at 10:00 a.m. Also present were Richard Vollmer, Vice Chairman, Theresa Laino, Supervisor, Donald Karpowich, Township Solicitor and MaryAnn Conza, Assistant Secretary. Absent: Jon Tresslar, Township Engineer.

**PUBLIC COMMENTS:**

None.

**APPROVE THE MINUTES OF JULY 9, 2019:**

Motion made by Mr. Vollmer and second by Ms. Laino to approve the minutes of July 9, 2019 as presented. Unanimous.

**AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:**

Motion made by Ms. Laino and second by Mr. Vollmer to approve the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

**ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED JUNE 30, 2019:**

Motion made by Mr. Vollmer and second by Ms. Laino to accept the financial statements; all funds for the month ended June 30, 2019. Unanimous.

**ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED JULY 31, 2019:**

Motion made by Ms. Laino and second by Mr. Vollmer to accept the financial statements; all funds, for the month ended July 31, 2019. Unanimous.

**OLD BUSINESS:**

**1. GUNITE PROJECT – BRISCO MT. ROAD**

Tabled.

**2. APPROVE MEA ENVIRONMENTAL SERVICES, INC. FOR COST OF \$18,425.60 FOR FUEL OIL REMEDIATION OF CARETAKER'S HOUSE IN THE COMMUNITY PARK:**

Motion made by Ms. Laino and second by Mr. Vollmer to approve MEA Environmental Services, Inc. for the cost of \$18,425.60 for fuel oil remediation of caretaker's house in the community park. Unanimous.

**3. BUSHKILL OUTREACH BUILDING:**

The survey was completed last week and work on the USDA grant and LSA grant are being done.

**4. SUNSET ACRES PROPOSED ROAD DEDICATION:**

There are 20 properties involved. Two are not on the proposed road. We sent out 18 letters. Responses to date are five (5) against, seven (7) in favor. We are waiting for six (6) more responses.

**5. MUNICIPAL BUILDING GARAGE IMPROVEMENT PROJECT:**

The pre-bid meeting for contractors scheduled today at 9:00 a.m. was a no show. Attorney Karpowich asked for a copy of the bid packet to review. Postpone the project until late winter or early spring 2020.

**NEW BUSINESS:**

**1. APPROVE DISABLED VETERANS REAL PROPERTY TAX EXEMPTION CERTIFICATION FOR THOMAS COLE:**

Motion made by Mr. Vollmer and second by Ms. Laino to approve disabled veterans real property tax exemption certification for Thomas Cole. Unanimous.

**2. PROPOSED ORDINANCE-AUTHORIZING RECOVERY AND REIMBURSEMENT OF COSTS FOR EMERGENCY SERVICES BY EMERGENCY PROVIDERS AND PRESCRIBING PENALTIES FOR VIOLATION:**

A public hearing will be advertised for the last meeting in September.

**SHORT TERM RENTAL ORDINANCE:**

There was discussion about the Planning Commission's recommendation to limit the amount of short term rentals within each community. Attorney Karpowich stated that the township cannot limit the amount but the communities can look into either banning or limiting them. Attorney Karpowich will draft a revision to the ordinance and send it back to the Planning Commission. It will differentiate a home being used strictly as a business with a home being used by the owner and occasional renting.

**3. LOAN PAYOFFS-ESSA BANK AND WAYNE BANK:**

Motion made by Mr. Vollmer and second by Ms. Laino to pay off the balance of the ESSA Bank loan (\$18,564.00), from the Emergency Services Fund by the end of the year, for the fire company equipment and make the last two payments in December for the Wayne Bank loan, for the community park ballfield. Unanimous. Last payment for the Wayne Bank loan would have been in February 2020.

**4. RESOLUTION NO. 341-NEW PENNDOT WINTER MAINTENANCE AGREEMENT:**

Motion made by Mr. Rohner and second by Mr. Vollmer to approve Resolution No. 341-new PennDOT five year winter maintenance agreement amounting to \$292,469.49. Unanimous.

The new agreement includes winter maintenance for Milford Road, Bushkill Falls Road and the remainder of Bushkill Falls Road to the Lehman Township line.

**POCONO MT. & PIKE COUNTY COG REPORT(S):**

No reports.

**PUBLIC WORKS DIRECTOR/ROADMASTER REPORT:**

Tim Rohner, Public Works Director, reported working on trucks and equipment, mowing site lines, truck #909 passed State inspection, cut shoulders on Sunset Lake Road, work at park, cut shoulders on Lot & Twig Road, truck #915 (old) passed State inspection, cut brush on Sunset Lake Road and Big Egypt Road. Pocono Spray Patching was in to surface treat Big Egypt, 5A, Sunset Lake Road, Log & Twig Road. Installed two 15" and one 18" culvert pipes on Mink Pond Road. Cleaned up trees on Brodhead Road, picking up trash and litter on township roads, crew filled pot holes on Mink Pond Road, 5A and E. Sugar Mountain Road. Leeward in to pave 5A, E. Sugar Mountain Road from VanWhy Road to Wickes Road, Minks Pond Road from stables to bridge. Remove tree from Brisco Mountain Road. Crew putting on shoulders on roads that were paved. All roads have been painted except Leeward has to paint E. Sugar Mountain Road from VanWhy Road to Wickes Road. Stop blocks have been painted in township. Weeds have been removed from in-field at township building ballfield. Cleaning up township recycling sites, Pine Ridge, Tamiment, Ranchlands and township building. Truck #912 passed State inspection. Crew did flagger training on August 9<sup>th</sup>. All passed, good for 3 years.

Events: Concert at park had a good turnout on July 28<sup>th</sup>. Mountain Stream Baptist Church family fun day on August 3<sup>rd</sup> had a good turnout. Blues Festival and Car Show on August 11<sup>th</sup> had a large turnout.

Next Road Task Force meeting will be August 15, 2019 at 2:00 p.m.

**MISCELLANEOUS:**

1. **FALL CLEAN UP DAYS WILL BE HELD FRIDAY, SEPTEMBER 27<sup>TH</sup> FROM 7-4 AND SATURDAY, SEPTEMBER 28<sup>TH</sup> FROM 7-2.**
2. After multiple requests, Saw Creek Estates C.A. still does not have an area for recycling. After a review of the ordinance, we may send them a violation notice.
3. PA American Water has a well house in Rustic Acres that is a dangerous structure. A demolition permit has been issued but there has been no activity. Mr. Whittaker will contact them.

**MCGOEY, HAUSER & EDSALL PROPOSAL:**

Michael J. Lamoreaux, P.E., Director of Operations for McGoey, Hauser and Edsall Consulting Engineers, was present and answered multiple questions prior to approving his proposal for engineering services for the township.

Motion made by Mr. Vollmer and second by Ms. Laino to approve the engineering services of McGoey, Hauser and Edsall Consulting Engineers to replace the services of Boucher & James, Inc. Consulting Engineers. Unanimous. Mr. Tresslar will be asked to transfer all our engineering records to Mr. Lamoreaux.

Mr. Lamoreaux will send an engagement letter to the Supervisors.

**ADJOURNMENT:**

Motion made by Mr. Rohner and second by Ms. Laino to adjourn the meeting at 11:21 a.m. and go into an executive session regarding litigation and personnel. Unanimous.

Respectfully submitted,

*Mary Ann Couza*  
Assistant Secretary