

**APRIL 13, 2023  
THURSDAY, 3:00 P.M.**

**MINUTES**

**CALL THE MEETING TO ORDER:**

Chairman Robert H. Rohner, Jr. called the meeting to order at 3:00 P.M. Also present were Theresa Laino, Vice Chair, Aaron Springs, Supervisor, Sean Logsdon, Township Solicitor, Mike Lamoreaux, Township Engineer and Edwina Wolfe, Assistant Secretary.

**PUBLIC COMMENTS:**

Bill Duffy, representing BYA, wanted to thank the supervisors for their continued support of the program. Currently there are 125-130 children playing baseball/t-ball and 35 enrolled in cheerleading. The road crew recently redefined the ball field and created a t-ball field. Members of the EMS department worked with BYA coaches who were shown how to perform hands-only CPR in case of emergencies during practices/games and were given a presentation on the operation of the AED given to BYA by the supervisors. This was not a certified class, but a familiarization of the equipment and procedures for laypersons in the event of an emergency prior to the arrival of EMS personnel.

**APPROVE THE MINUTES OF MARCH 9, 2023:**

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the March 9, 2023 meeting. Unanimous.

**APPROVE THE MINUTES OF MARCH 29, 2023:**

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the March 29, 2023 meeting. Unanimous.

**AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:**

Motion made by Ms. Laino second by Mr. Springs to approve the payment of the bills on List #1, List #2 and the transfers as presented.

**ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED FEBRUARY 28, 2023:**

Motion made by Ms. Laino second by Mr. Springs to accept the financial statements; all funds, for the month ended February 28, 2023. Unanimous.

**OLD BUSINESS:**

**BRISCO MT. CULVERT:**

Tabled.

**BUSHKILL OUTREACH & COMMUNITY CENTER PROJECT:**

The Notice of Award has been signed and submitted. Mr. Lamoreaux will contact the supervisors when he receives everything.

**LEHMAN PIKE EMERGENCY MEDICAL SERVICES:**

Lehman Pike EMS Administrator Susanne Duffy gave the following report:

For the month of March 2023, LPEMS received 84 - 911 dispatches. 60% (50) of calls were dispatched as ALS and 40% (34) were dispatched as BLS. The breakdown by Township is as follows:

Lehman Township	65
M. Smithfield 588	9
Delaware Twp.	5
M. Smithfield BEC	3
Monroe County	2

Vehicle status:

4093 will need to have some issues looked at, as it runs rough.

24-1 Still has the coolant leak, inverter issues, and tire issues. It will also need an alignment.

24-2 Was inspected by the EMS Council this morning. Due to its size, we will require all employees to be taken out in non-emergency situations before being cleared to drive it. This is due to its very large size.

We have already begun to take our providers out for practice.

24-3 Is still in the shop awaiting a motor.

24-4 was sold yesterday (4-12-2023).

The Winona Falls station was approved by the EMS Council this morning as a substation. It is ready to go. Additional items to note; the EMS Council is looking forward to being more proactive and working more closely with agencies in their region, as opposed to just being considered inspectors for licensure. They are looking for any concerns we may have or input we can provide to keep the region’s EMS system running as efficiently as possible. If we would like them to attend any meetings, they will be glad to attend. They are looking into establishing more agency-friendly programs and will notify us as they become available.

We had a meeting with the Lehigh Valley Health Network’s EMS liaison recently. LVP is impressed with the call volume in Pike County after seeing our numbers, now that they are excluded from Monroe County. They were also impressed with the call volume in Delaware Township and Lackawaxen. They are reportedly “keeping their eyes” on Pike County. LVP also states our crews are doing a great job. We had asked about the possibility of obtaining a Co-Medical Director through LVHN; they are very excited to do that and will work to get us the Director that we desire. We were also advised that one of our medics will be presented with an award for exemplary patient care, and a copy will be displayed at the LVP Emergency Department. He stated that they are looking forward to working more closely with LPEMS. They were also extremely impressed that we have been approved to carry ketamine, something that many agencies have still not been authorized to use. Lastly, they are quite impressed that we put our community, patients, and staff above all else, and are not afraid to make painful decisions regarding our roster just for the sake of keeping overtime down and shifts filled with providers who do not mirror our goals and standards of care.

We did a small presentation for the BYA coaches regarding the AED that Lehman Township had donated to them. They were also shown how to perform hands-only CPR in case of emergencies during

practices/games. This was not a certified class, but a familiarization of the equipment and procedures for laypersons in the event of an emergency prior to the arrival of EMS personnel. Thank you to Theresa, Rosie, Dennis, Greg, and Matt for assisting. We are preparing for "Concert Season" at Poconos Park, and have other agencies interested in assisting as necessary.

Congratulations to Dennis Reid for achieving his paramedic certification!

**EAST STROUDSBURG AREA SCHOOL DISTRICT NORTH CAMPUS SECURITY & SAFETY:**

Tabled.

**NEW BUSINESS:**

**BUSHKILL FIRE COMPANY ANNUAL REPORT:**

Fire Chief Kyle Rohner gave the following report:

2022 Report:

Total incidents – 438  
Chief Officer calls – 25  
Monroe County dispatches Jan. 1 to Mar. 9 – 73  
Pike County dispatches Mar. 9 to Dec. 31 – 390  
Average calls per month – 38.5  
Average members per call – 11  
Average reaction time – 2.28 minutes  
Average arrival time – 14.23 minutes  
Average time spent on scene – 17.19 minutes  
Total call manhours – 1,189  
Total training manhours – 3,767

Mutual Aid was provided to:

Blooming Grove Township  
Delaware Township  
Dingman Township  
Luzerne County  
Milford Borough  
Milford Township  
Monroe County  
Porter Township  
Westfall Township

2023 First Quarter Report Jan.1 to Mar. 31:

Total incidents – 101  
Fire calls – 96  
Chief Officer calls – 5  
Average calls per month – 34  
Average members per call – 11  
Average reaction time – 2.36 minutes  
Average arrival time – 13.33 minutes

Average time spent on scene – 44.00 minutes  
Total call manhours – 565  
Total training manhours - 1602

Mutual Aid was provided to:

Blooming Grove Township  
Delaware Township  
Monroe County  
Porter Township

**THE TOWNSHIP HAS BEEN AWARDED A \$15,000 GRANT FROM THE POCONO MTNS. VISITORS BUREAU THAT WILL BE USED FOR UPGRADES TO THE LOWER LEVEL OF THE COMMUNITY PARK.**

**APPROVE DISABLED VETERANS REAL PROPERTY TAX EXEMPTION CERTIFICATION FOR RONALD L. MOLINARI:**

Motion made by Mr. Springs second by Ms. Laino to approve disabled veterans' real property tax exemption certification for Ronald L. Molinari. Unanimous.

**LEAF AND BRUSH CORRESPONDENCE TO HOME OWNERS ASSOCIATION:**

The supervisors requested that Mr. Logsdon prepare a letter to be sent to all homeowner associations informing them they need to set up sites for leaf and brush collection. The material can be disposed of at the township site or transported to the Oak Grove site.

**APPROVE POCONO DESIGNS LANDSCAPES SERVICES PROPOSAL:**

Motion made by Ms. Laino second by Mr. Springs to approve Pocono Designs and Landscapes Services proposal. The proposal is part of these minutes on file. Unanimous.

**MISCELLANEOUS:**

**THE TOWNSHIP APPLIED FOR A DCED GRANT FOR THE BUSHKILL OUTREACH & COMMUNITY CENTER BUILDING FOR THE AMOUNT OF \$10,000.**

**POCONO MT./PIKE COUNTY COG REPORT(S):**

None.

**ROADMASTER/PUBLIC WORKS DIRECTOR:**

Roadmaster Tim Rohner gave the following report:

Work continues on trucks and equipment. Bill Duffy has been working on the township building hallways. The ramp and road at the park maintenance building have been completed. The crew was out for storms on March 10<sup>th</sup> and 14<sup>th</sup>. The new generator was installed at the Kuzava building. Trees were cut and removed from township roads and trash was removed from township roads as well. New street signs have been installed on township roads. The township recycle site has been cleaned. Brush has been cut on Creek Road. Garbage cans have been put out on Creek Road and East Sugar Mountain Road

for trout season. Township roads have been broomed. The lines for parking spaces at the township building have been painted. Work has been done on the baseball fields at the township building.

The next Road Task Force meeting is scheduled for Thursday, April 20<sup>th</sup>.

**EXECUTIVE SESSION:**

**Litigation with Northeast Site, John Sivick and Boucher and James  
Litigation with PennDot**

**ADJOURNMENT:**

There being no further business motion to adjourn the meeting at 3:19 P.M., and go into executive session made by Mr. Rohner second by Mr. Springs. Unanimous.

Respectfully submitted by,  
*Edwina Wolfe*  
Edwina Wolfe  
Assistant Secretary