

**JULY 13, 2023
THURSDAY, 3:00 P.M.**

MINUTES

CALL THE MEETING TO ORDER:

Chairman Robert H. Rohner, Jr. called the meeting to order at 3:05 P.M. Also present were Theresa Laino, Vice Chair, Aaron Springs, Supervisor, Sean Logsdon, Township Solicitor, and Edwina Wolfe, Assistant Secretary. Mike Lamoreaux, Township Engineer was absent.

PUBLIC COMMENTS:

None.

APPROVE THE MINUTES OF JUNE 8, 2023:

Motion made by Mr. Springs second by Ms. Laino to approve the minutes of the June 8, 2023 meeting. Unanimous.

AUTHORIZE THE PAYMENT OF THE BILLS ON LIST #1, LIST #2 AND THE TRANSFERS AS PRESENTED:

Motion made by Mr. Springs second by Ms. Laino to approve the payment of the bills on List #1, List #2 and the transfers as presented. Unanimous.

ACCEPT THE FINANCIAL STATEMENTS; ALL FUNDS, FOR THE MONTH ENDED APRIL 30, 2023:

Motion made by Mr. Springs second by Ms. Laino to accept the financial statements; all funds, for the month ended April 30, 2023. Unanimous.

BID OPENING – GUIDE RAILS:

Mr. Rohner opened the bid submitted by William ORR & Sons. The total bid was \$57,720.00.

Mr. Rohner opened the bid submitted by Minichi Inc. The total bid was \$99,600.00.

Motion made by Mr. Springs second by Ms. Laino to award the bid to William ORR & Sons, the low bidder. Unanimous.

OLD BUSINESS:

1. BUSHKILL OUTREACH & COMMUNITY CENTER PROJECT:

Mr. Logsdon sent the solicitor's opinion letter to the Bond Counsel and counsel for the bank. Adjustments were made to the bonding and insurance information wording received from the contractors' insurance companies. He feels things are on track.

2. LEHMAN PIKE EMERGENCY MEDICAL SERVICES:

Lehman Pike EMS Administrator Susanne Duffy gave the following report:

For the month of June 2023, LPEMS received 92 "911" emergency dispatches. 48% (44) were dispatched as ALS; 37% (34) were dispatched as BLS; and 15% (14) were not given designation (fires;

lift assists; environmental rescues; unattended deaths). The breakdown of calls per Township is as follows:

Lehman Township	77
Middle Smithfield 588	6
Middle Smithfield BEC	3
Porter	2
Delaware Township	1
Monroe County	3

Vehicle Status:

4093: Was serviced for a recall item.

24-1: Glick came out to the Winona Falls Station this date to replace the faulty heater coil. However, the part was incorrect, so the correct part now needs to be received. No word on how long this will take.

24-2: An oxygen leak has been reported. We have traced it to a possible defect in the side-mount regulator above the bench seat. That regulator has been removed to see if that solves the issue. A new regulator will be ordered if that is the case.

24-3: Is back at the Lehman Township station. A new onboard oxygen pressure gauge was delivered for it. The fire extinguishers have expired. Otherwise, the vehicle is ready, and was brought to the Poconos Park Fireworks Festival.

Greg Maresca completed his instructor courses. We have ordered, and received most of the supplies required so that required continuing education classes can be completed in-house. We will also have the ability to hold instructional sessions for members of the community in the future.

We are still waiting to hear back from Lehigh Valley Pocono regarding the possibility of Co-Medical Directors.

We met with Tim Dailey of Dailey Resources for our oxygen and other bottled gas needs.

We were involved with Poconos Park Fireworks Festival. There was a very good turnout. We had a number of children who were given tours of the ambulance while we were there.

Crews have asked if it would be possible to have a barrel of exhaust fluid kept at the Winona station.

3. EAST STROUDSBURG AREA SCHOOL DISTRICT NORTH CAMPUS SECURITY & SAFETY:

Wayne Rohner, school board member mentioned that at the last School Board meeting Chief Mills said the missing camera at the north campus would be replaced. Wayne Rohner believes it has been replaced. Since the north campus was opened in 2000, athletic teams; specifically, the football team has been denied bus transportation to 7 on 7 games. These games are played at Temple University, Penn State University and at the local high schools in the same conference. The south high school received school transportation. The south high school football team has a

booster club. The north campus had a booster club that was disbanded by the north administration.

Wayne Rohner discussed the storm water repair at the north campus. Wayne Rohner was speaking to one of the workers doing the repair who said the condition of the work previously done is “shameful”.

Wayne Rohner said the You Tube videos of the school board meetings have been removed from the school website. He is planning to state at a meeting that these videos be placed back on the website.

Wayne Rohner discussed the program for free meals for school students over the summer months. Originally the sites for distribution of the meals were all at south locations. He questioned this, and now Middle Smithfield Elementary School is a site.

Wayne Rohner feels residents need to be aware the north campus has been “short changed” since the campus opened.

NEW BUSINESS:

1. APPROVE FRATERNIZATION POLICY INTO THE EMPLOYEE’S MANUAL:

Motion made by Mr. Springs second by Ms. Laino to approve the fraternization policy into the employee’s manual. Unanimous.

2. APPROVE DISABLED VETERAN’S REAL PROPERTY TAX EXEMPTION CERTIFICATION FOR JAMES P. FOSTER:

Motion made by Mr. Springs second by Ms. Laino to approve Disabled Veteran’s Real Property Tax Exemption Certification for James P. Foster. Unanimous.

3. APPROVE DISABLED VETERAN’S REAL PROPERTY TAX EXEMPTION CERTIFICATION FOR WILFREDO CRESPO:

Motion made by Mr. Springs second by Ms. Laino to approve Disabled Veteran’s Real Property Tax Exemption Certification for Wilfredo Crespo. Unanimous.

4. APPROVE DISABLED VETERAN’S REAL PROPERTY TAX EXEMPTION CERTIFICATION FOR LEONIE I. GRAHAM:

Motion made by Mr. Springs second by Ms. Laino to approve Disabled Veteran’s Real Property Tax Exemption Certification for Leonie I. Graham. Unanimous.

5. RESOLUTION NO. 392 – PA DEP GRANT SIGNATURE PAGE AUTHORIZATION:

This resolution is authorizing the chairperson of the township to execute all documents related to the 902 Development and Implementation of a recycling grant which was awarded in the amount of \$198,842 for a recycling front end loader. A copy is a part of these minutes on file. Motion made by Ms. Laino second by Mr. Springs to approve Resolution No. 392. Unanimous.

MISCELLANEOUS:

- 1. THE ANNUAL BLUES FEST AND CAR SHOW WILL BE HELD ON SUNDAY, AUGUST 13, 2023 FROM 1:00 P.M. TO 7:00 P.M. AT THE COMMUNITY PARK.**

POCONO MT./PIKE COUNTY COG REPORT(S):

No report.

ROADMASTER/PUBLIC WORKS DIRECTOR:

Roadmaster Public Works Director Tim Rohner gave the following report:

Work continues on trucks and equipment. Bill Duffy has been working on the hallway of the township building. The new entry door, and garage door have been installed at the park maintenance building. Drains have been cleaned on Mink Pond Road, Brisco Mtn. Road, Sunset Lake Road and PMLE Section 5A. Site lines have been mowed, and trash has been picked along township roads. Trucks #916, #919, #924, the Explorer and the red ambulance all passed state inspection. The new tractor and broom mower were picked up on 6/15/23 and the second new dump truck was delivered on 6/16/23. Clean up from Clean Up Days continues. The recall was done on the chase vehicle. The shoulders of township roads were mowed with the new Holland tractor and boom mower. The service road has been cleaned at Lehman Park. Township roads have been broomed from recent storms. The bucket truck, and the new dump truck have been lettered. "SLOW" has been painted on Emery Road in front of PEEC. The new mulching machine has been picked up for the excavator. There was paper shredding on 6/16/23. There were 6,100 lbs. shredded at the township building. Pocono Mountain Lake Estates sent a truck and trailer full of paperwork to be shredded. They were sent to the Stroudsburg shredding site. They had 9,750 lbs. that was shredded. Tim Rohner feels rules should be set up for the HOAs in the township. He feels this service is for township residents, not HOAs. The township provided a tractor and trailer for a hayride at Poconos Park July 4th celebration and the township 4th of July parade. There was a good turnout for both. The next Road Task Force meeting is scheduled for July 20th.

EXECUTIVE SESSION:

**Litigation with Northeast Site, John Sivick and Boucher and James
Litigation with PennDot**

The executive session was held prior to this meeting at 2:00 P.M.

ADJOURNMENT:

There being no further business motion to adjourn the meeting at 3:36 P.M. made by Mr. Rohner second by Mr. Springs. Unanimous.

Respectfully submitted by,

Edwina Wolfe
Assistant Secretary

